RINGMER PARISH COUNCIL

To all Members of Ringmer Parish Council you are hereby summoned to the Annual Statutory Meeting to be held on Tuesday 9th May 2023 at 19.30 In the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signature: Annie Hazzard **Meeting called: 3rd May 2023**

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items

1.	**Election of Chairman and Signing of Declaration of Acceptance**	
2.	**To receive and accept apologies for absence**	
3.	**Declarations of Interest:** Disclosure by Councillors of their personal interests in regard to matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	ALL
4.	**Dispensation requests**	
5.	**Election of Vice Chairman**	
6.	**To accept the minutes of the Full Council meeting held on 11th April 2023**	ALL
7.	**Public questions or comments:** Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded.	
8.	**If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:** 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
9.	**Appointments of Members to Committees** 1) Internal Control - 3 Members 2) Office & Finance Committee - 5 Members 3) Personnel Committee - 3 Members 4) Planning Committee - To appoint Chair, Vice Chair and Whole Council	ALL
10.	**Appointments to Outside Bodies** 1) Cheyney Trust - See Clerk's Report 2) Jubilee Cottages Housing Trust Management Committee - Chair and 4 Members 3) Lewes District Association of Local Councils - Chair and Vice Chair 4) Liaison Cllr - Local schools - 1 Member 5) Liaison Cllr - Ringmer's Businesses & Village Shop Association - 1 Member 6) Liaison Cllr - Community Safety/Traffic - 1 Member 7) Liaison Cllr - Police & Sussex Police Joint Action Group (JAG) representative - 1 Member 8) Ringmer Village Hall Management Committee - 1 Member **Other appointments can be made as the need arises.**	ALL
11.	**Policies for review and adoption** 1) Code of Conduct 2) Standing Orders	ALL
12.	**Terms of Reference for review** 1) Office & Finance 2) Planning	ALL
13.	**To agree dates for the Full Council Meetings**	ALL

14.	**Reports from District and County Councillors (Up to 15 mins)** Clerk, MP, East Sussex County Councillor, Lewes District Council and PCSO To receive and accept any reports submitted	ALL
15.	**Finance Matters:**	
15.1	To receive the latest Financial Reports	ALL
15.2	To approve and sign the latest bank reconciliation	ALL
15.3	To approve the list of payments	ALL
16.	**Co-Option of Councillors** - To consider any expressions of interest in accordance with Parish Council's Standing Orders	ALL
17.	**Governance Matters**	
17.1	**Swimming Pool** - To receive an update	GS
18.	**Highways Matters - To receive an update**	SP
19.	**Open Spaces and related Matters**	
19.1	**Improving the Natural Environment in Ringmer -** To set up an Informal Group	DD/ALL
19.2	**Play Area and Outdoor Social Spaces Working Group:** 1) Powerpoint presentation re. review of play areas and outside spaces 2) Seating - To discuss Powerpoint presentation re. alternative seating for the Village Green central path	MC/MM/ ALL
19.3	**Tree Planting -** To agree the quoted amount of £420.00 per tree. See Clerk's report for breakdown of this amount.	ALL
20.	**Communications Matters** - To receive an update	DD
21.	**Strategic Plan Working Group** - To receive an update	GS
22.	**"Have Your Say the Ringmer Way", Thursday 15th June 2023, 6.30pm -** To discuss	ALL
23.	**Competitions: To design a new logo and offer ideas to "smarten up" the precinct** - To receive an update.	DD
24.	**Barcombe Carpark -** To consider Barcombe Parish Council's letter of 20th April 2023	ALL
25.	**Asset Register** - To review	ALL
26.	**Planning Matters -** To consider responses to Planning Applications:	
26.1	**LW/23/0202 - Barn 2 Land Adjacent to Chalkham Farm, Uckfield Road, Stoneham, BN8 5RL** Discharge of Condition 2 (Details of Cycle Storage) in relation to approval LW/22/0231 (by 30/05/23).	ALL
26.2	**LW/23/0205 - 8 Kings Road, Ringmer, BN8 5FS** Conversion of garage to habitable accommodation (by 15/05/23).	ALL
26.3	**LW/23/0227 - 38 Anchor Field, Ringmer, BN8 5QN** Installation of 1.no internally illuminated "Ringmer Pharmacy" flex face sign and 1.no internally illuminated "Pharmacy" projection box (by 22/05/23).	ALL
26.4	**LW/23/0259 - 1 The Orchards, Ringmer, BN8 5FR** Removal of condition 5 (secure undercover cycle parking) relating to approval LW/20/0198 - Condition not required (by 30/05/2023).	ALL
27.	**Planning Matters -** All Decisions:	
	LW/23/0029 - 16 Mill Close, Gote Lane, Ringmer, BN8 5JA - Approved LW/23/0030 - 43 Christie Avenue, Ringmer, BN8 5JT - Approved LW/23/0099 - 25 Delves House, Ringmer, BN8 5JU - Approved LW/23/0122 - 25 Mill Mead, Ringmer, BN8 5JU - Approved LW/23/0146/CD (LW/22/0499) - Acorn House, The Broyle, Ringmer - Approved	ALL
28.	**Reports, Correspondence, Questions and Future Agenda Items** To consider any correspondence received after this agenda has been published for noting or action	ALL
29.	**Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting**	

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting in the Parish Rooms, Lucy Stone Room

13th June 2023 at 19.30