RINGMER PARISH COUNCIL

To all Members of Ringmer Parish Council you are hereby summoned to the Parish Council Meeting to be held on Tuesday 10th October 2023 at 19.30 In the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signature: Annie Hazzard **Meeting called: 5th October 2023**

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items

1.	**To receive and accept apologies for absence**	
2.	**Declarations of Interest:** Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	
3.	**Dispensation requests -** Jubilee Housing Trust (MC, DD and JW)	
4.	**Minutes of previous meetings -** To agree the Full Council minutes of the meeting held on 12th September 2023.	
5.	**Public questions or comments:** Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded.	
6.	**If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:** 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
7.	**Reports (Up to 15 mins) -** To receive and accept any reports submitted Clerk MP East Sussex County Councillor Lewes District Councillor(s) PCSO	
8.	**Finance Matters:**	
8.1	To receive the latest Financial Reports	ALL
8.2	To approve and sign the latest bank reconciliation	ALL
8.3	To approve and sign the list of payments	ALL
8.4	To receive the half-yearly Internal Audit Report ended September 2023 by Mulberry & Co. See Clerk's report.	ALL
8.5	**Recommendations from Office and Finance Committee of 21/09/23** To consider 1. **Shopping Precinct Revamp - t**o allocate the Lucy Stone Fund of £18,405.94 and an additional sum of up to £12,000 from unallocated CIL for this project. See Clerk's report. 2. **Cycle and Walking Improvement Plan (CWIP) -** to allocate £50k from unallocated CIL to a new CWIP earmarked reserve. See Clerk's report. 3. **Jubilee Cottages CIL application of £225k to buy a third property** - to hold £100k in Earmarked Reserves until such a time as they are able and ready to purchase a third property. 4. **Ringmer Primary and Nursery School CIL application of £13,490 to purchase an all-weather surface to allow outside play throughout the year -** to hold £7k in Earmarked Reserves to be made available for when they have the balance of funds available for the project.	

	5. **External Audit Report and Conclusion of Audit** - to receive the report for the year ended 31st March 2023 by PKF Littlejohn and to approve the Conclusion of Audit. See Clerk's report.	
9.	**Co-Option of Councillors** - To consider any expressions of interest in accordance with Parish Council's Standing Orders.	
10.	**Lewes District Council Policy and Performance Advisory Committee Southern Water Panel -** To agree whether we want to respond as a Council and if so who will do so. Deadline is Monday 23rd October 2023. See Clerk's report.	ALL
11.	**Open Spaces and related Matters**	
11.1	**Almond Field -** To receive an update and discuss advice re. Biodiversity Net Gain Project from the SDNPA ranger.	ALL/DD
11.2	**Picnic on the Green** - To agree to make this a yearly event on the bank holiday in August and to agree to set a budget for August 2024 event.	ALL
11.3	**Proposed Works at 'The Olde Post Office Mews' Bus Stop -** To agree to these works and to agree to the real time sign to be installed.	ALL
11.4	**Wildflower Ringmer** - To consider their proposal to extend flower beds in the pump house on the Village Green and to dig a new flowerbed near the bench at the War Memorial.	ALL
11.5	**Zebra Crossing by the Grounded Café -** To consider revisiting moving this nearer to Kings Academy entrance by getting a feasibility study done (SLR 27/09/23, item 8).	ALL
11.6	**Anchor Field -** To consider options for the open space.	ALL
12.	**Communications Matters -** To receive an update.	DD
13.	**Skatepark -** To receive an update.	
14.	**Highways Matters -** To receive an update.	SP
15.	**Ringmer Conservation Management Plan -** To consider the public consultation document and agree on any comments.	ALL
16.	**Planning Matters -** To consider responses to Planning Applications:	
16.1	**LW/23/0360 - Southdown, Gote Lane, Ringmer, BN8 5HP** Demolition of existing dwelling, erection of 4 No.semi-detached dwellings (by 17/10/23).	ALL
16.2	**LW/23/0530 - Pippins, Bishops Lane, Ringmer, BN8 5LD** Single storey side/rear flat roof infill extension with lantern rooflight and alteration to rear fenestration (by 20/10/23).	ALL
16.3	**LW/23/0541 - Lower Stoneham House, Lower Stoneham, Ringmer, BN8 5RJ** Conversion of agricultural barn to residential dwellinghouse (by 19/10/23).	ALL
16.4	**LW/23/0542 - 1 Finger Post Cottages, The Broyle, Ringmer, BN8 5NN** Single storey ground floor rear/side extension (by 13/10/23).	ALL
16.5	**LW/23/0551/CD - Theydon Hall, Green Lane,Ringmer, BN8 5AD** Discharge of Condition 8 (Surface Water Drainage Details) in relation to approval LW/23/0436 (by 18/10/23).	ALL
17.	**Planning Matters -** All Decisions:	
	LW/22/0690 - Holford Cottages, Norlington Lane, Ringmer - Approved LW/23/0422 - 27 Anchor Field, Ringmer, BN8 5QN - Refused LW/23/0431 - 6 Mill View, Ringmer, BN8 5EP - Approved LW/23/0436 - Theydon Hall, Green Lane, Ringmer, BN8 5AD - Approved LW/23/0441 - Downside, Gote Lane, Ringmer, BN8 5HT - Approved LW/23/0444 - 9 Green Close, Ringmer, BN8 5LG - Approved LW/23/0506 - Acorn House, The Broyle, Ringmer - Approved LW/23/0534 - The Stable Yard, Lower Lodge Farm, Laughton Road, BN8 5NQ - Approved	
18.	**Reports, Correspondence, Questions and Future Agenda Items** To consider any correspondence received after this agenda has been published for noting or action	
19.	**Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.**	

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting

Tuesday 14th November 2023 at 19.30

In the Parish Rooms, Lucy Stone Room