RINGMER PARISH COUNCIL

To all Members of Ringmer Parish Council you are hereby summoned to the Parish Council Meeting to be held on Tuesday 13th June 2023 at 19.30 In the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signature: Annie Hazzard **Meeting called: 7th June 2023**

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items

1.	**To receive and accept apologies for absence**	
2.	**Declarations of Interest:** Disclosure by Councillors of their personal interests in regard to matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	ALL
3.	**Dispensation requests**	
4.	**Minutes of previous meetings:** To agree the Annual Statutory minutes of the meeting held on 9th May 2023.	ALL
5.	**Public questions or comments:** Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded.	
6.	**If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:** 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
7.	**Reports from District and County Councillors (Up to 15 mins) -** To receive and accept any reports submitted Clerk MP East Sussex County Councillor Lewes District Council PCSO	ALL
8.	**Finance Matters:**	
8.1	To receive the latest Financial Reports	ALL
8.2	To approve and sign the latest bank reconciliation	ALL
8.3	To approve and sign the list of payments	ALL
9.	**To consider the O&F Committee's recommendations from 25th May 2023 meeting**	
9.1	**Financial Year End 31st March 2023**	ALL
	i. To receive the Internal Audit Report by Andy Beams of Mulberry & Co	ALL
	ii. To receive the review of the effectiveness of the system of internal control	ALL
	iii. To consider and approve the Annual Governance Statement (AGAR Section 1)	ALL
	iv. To consider and approve The Accounting Statements (AGAR Section 2)	ALL

9.2	**Current Year Financial Reporting**	
	CIL movement from unallocated reserve to: i. **Skatepark reserve**- To add £46,241.30 from unallocated CIL to bring total held on our reserve to £120,000 (an additional £40,000 developer contribution is being held on our behalf at LDC) ii. **Bus Shelters** - To allocate £13,085.99 for provision of a bus shelter at Rose Cottage, Lewes Road (FC 13.12.22 – min 12.3) iii. **Fingerpost Field** – To allocate £100k for provision of new play equipment	ALL
9.3	**Other Matters**	
	i. Allotment Agreement - For review and adoption in January 2024.	ALL
	ii. To approve the Community Infrastructure Levy policy.	ALL
10.	**Co-Option of Councillors** - To consider any expressions of interest in accordance with Parish Council's Standing Orders.	ALL
11.	**Governance Matters**	
11.1	**Swimming Pool** - To receive an update.	GS
12.	**Highways Matters**	
	i. To receive an update.	SP
	ii. To consider contacting East Sussex County Council to ask that the County, if it has not already done so, undertakes an immediate and comprehensive condition survey of the District highways and within 3 months of that contact, provide this Council with a work plan for undertaking the necessary repairs and resurfacing over a period not exceeding 12 months, giving priority to the more serious conditions.	ALL
	iii. To consider inviting the relevant officers from East Sussex County Council to attend a meeting with Ringmer Parish Council to provide details of the arrangements for the repair and maintenance of the highways.	ALL
13.	**Open Spaces and related Matters**	
13.1	**Improving the Natural Environment in Ringmer -** To receive an update.	DD
13.2	**Tree on Rushey Green -** To consider email request. See Clerk's report.	ALL
13.3	**The Bill Almond Memorial Field -** To agree the new title of "The Almond Field". See Clerk's report.	ALL
13.4	**Child's Birthday Party Request on the Village Green on 6th of August** - To discuss and decide whether to give permission for picnic, balloons and a gazebo.	ALL
13.5	**Bench on the Village Green** - To consider the quotes.	ALL
13.6	**Broyle Close Wetpour** - To consider the quotes.	ALL
14.	**Communications Matters** - To receive an update	DD
14.1	**New Parish Logo -** To review and decide.	ALL
15.	**Skatepark -** To receive an update.	JW
16.	**SDNPA Ballot Paper -** To decide on up to 2 candidates	ALL
17.	**Policies for review and adoption:**	
17.1	Complaints Policy	ALL
17.2	Co-option Policy	ALL
18.	**Meet the Councillors, Thursday 15th June 2023, 6.30pm** - To discuss and confirm attendance.	ALL
19.	**Memorials -** Discuss the option offered by the Village Hall (see Clerk's report).	ALL
20.	**Delves Close -** To discuss resident's request (see Clerk's report).	ALL
21.	**Inter Council Planning Group** - To decide if we want to nominate a member to represent Ringmer Parish. See Clerk's report.	ALL
22.	**ESALC Representatives -** To appoint up to two representatives to have voting rights at the ESALC AGM.	ALL

23.	**Planning Matters -** To consider responses to Planning Applications:	
23.1	**LW/23/0148 - Barnfield Farm, Laughton Road, Ringmer, BN8 5NJ** Change of Use from holiday let to residential annex as ancillary to main dwellinghouse (by 01/06/23, extension requested).	ALL
23.2	**LW/23/0267 - Land to The Front of 1 Little Paddock, Ringmer, BN8 5PU** Section 73A retrospective application for use of land by highway to display cars for sale (resubmission of LW/22/0662) (by 04/07/2023).	ALL
23.3	**LW/23/0268 - 2 Norlington Villas, Norlington Lane, Ringmer, BN8 5SH** Erection of 2 No. two storey semi-detached dwellings (by 02/06/23, extension requested).	ALL
23.4	**LW/23/0302/CD - Land Adjacent 3 Mill Close, Mill Road, Ringmer** Discharge of Conditions 4 (Land Contamination), 5 (CEMP), 6 (Sustainability) and 7 (Electric Car Charge Points) in relation to approval LW/20/0880 (by 19/06/2023).	ALL
23.5	**LW/23/0315 - 16 Delves Close, Ringmer, BN8 5JW** Single-storey side extension (by 30/06/2023).	ALL
23.6	**LW/23/0319 - Wish Farm, Moor Lane, Ringmer, BN8 5UP** Variation of Condition 4 (Removal of Permitted Development rights) relating to approval LW/22/0823 - To remove the restrictions under Permitted Development Class E from this condition (by 30/06/2023).	ALL
23.7	**LW/23/0330 – 1 Manor Close, Ringmer, BN8 5PA** Demolition of existing detached garage, 2 storey side extension and ground floor front and rear extension (by 04/07/2023).	ALL
23.8	**Ringmer Neighbourhood Plan 2030 -** Council to consider updating the Neighbourhood Plan and earmarking funds to do so.	
24.	**Planning Matters -** All Decisions:	
	LW/22/0840 - Bridge Farm, Barcombe Mills Road, Barcombe, BN8 5BX - Approved LW/23/0026 - The Old Nursery, The Holdings, Old Uckfield Road, BN8 5RY - Approved LW/23/0128 - Land Adjacent to 3 Mill Close, Mill Road, Ringmer - Approved LW/23/0227 - 38 Anchor Field, Ringmer, BN8 5QN - Approved LW/23/0274 - Downsview Farm, Laughton Road, Ringmer, BN8 5UT - Approved	ALL
25.	**Reports, Correspondence, Questions and Future Agenda Items** To consider any correspondence received after this agenda has been published for noting or action	ALL
26.	**Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting**	

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting

Tuesday 11th July 2023 at 19.30

in the Parish Rooms, Lucy Stone Room