RINGMER PARISH COUNCIL

To all Members of Ringmer Parish Council you are hereby summoned to the Parish Council Meeting to be held on Tuesday 14th November 2023 at 19.30 In the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signature: Annie Hazzard **Meeting called: 8th November 2023**

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items

1.	**To receive and accept apologies for absence**	
2.	**Declarations of Interest:** Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	
3.	**Dispensation requests -** Jubilee Housing Trust	
4.	**Minutes of previous meetings -** To agree the Full Council minutes of the meeting held on 10th October 2023.	
5.	**Public questions or comments:** Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded.	
6.	**If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:** 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
7.	**Reports (Up to 15 mins) -** To receive and accept any reports submitted Clerk MP East Sussex County Councillor Lewes District Councillor(s) PCSO	
8.	**Finance Matters:**	
8.1	To receive the latest Financial Reports	ALL
8.2	To approve and sign the latest bank reconciliation	ALL
8.3	To approve and sign the list of payments	ALL
8.4	**Recommendation from Office and Finance Committee of 21/09/23, deferred agenda item from 10/10/23 Full Council meeting. Jubilee Cottages CIL application of £225k to buy a third property** - To hold £100k in Earmarked Reserves until such a time as they are able and ready to purchase a third property.	ALL
8.5	**Mulberry and Co, Interim report Sept 23** - To consider a recommendation from the Internal Auditor to increase the emergency non-budgeted spend limit for the Clerk from £500 to £1000 to bring this into line with Financial Regulation 4.1. See Clerk's report.	ALL
8.6	**Financial Regulation point 3 -** To consider amending the wording from "Each Committee (if any) to "The Office and Finance Committee". See Clerk's report.	ALL
9.	**Co-Option of Councillors** - To consider any expressions of interest in accordance with Parish Council's Standing Orders.	

10.	**Open Spaces and related Matters**	
10.1	**Almond Field -** To receive an update.	ALL/DD
10.2	**Memorial Tree -** To agree to a new tree on northeast section of the Village Green.	ALL
10.3	**Ham Lane Path** - To consider trying to input this into the new Local Cycling and Walking Infrastructure Plan (LCWIP) as part of the review of the Local Transport Plan and to agree which Councillor/s will take this forward. See Clerk's report.	ALL
10.4	**Urban Grass Cutting Options 2024** - To agree which option. Deadline is 10th December 2023.	ALL
10.5	**New Bus Shelter at Lime Tree House (direction towards Lewes) -** To consider. See Clerk's report.	ALL
10.6	**Allotments -** To consider reimbursement for travelling costs for the one of the allotment holders in view of his assistance throughout the year. See Clerk's report	CLERK
10.7	**Biodiversity Statement -** To agree.	ALL
11.	**Communications Matters -** To consider the new logo options.	DD/ALL
12.	**Skatepark -** To receive an update.	JW
13.	**Highways Matters -** To receive an update. See Clerk's report.	SP
14.	**The Henrietta Hay Charity Trustees -** To approve the re-election of Jenny Hill and Angela Glaysher.	ALL
15.	**East Sussex, South Downs and Brighton & Hove Waste and Minerals Plan Review - Main Modifications and Draft East Sussex Statement of Community Involvement Public Consultations, 27/10/23 to 22/12/23 -** To consider whether we want to respond and if so who will do so.	ALL
16.	**Terms of Reference:** i. **Office and Finance Committee Terms of Reference** - To agree the changes. ii. **Personnel Committee Terms of Reference** - To agree.	ALL
17.	**Planning Matters -** To consider responses to Planning Applications:	
17.1	**LW/21/0667 - Land East of The Orchards, Uckfield Road, Ringmer, BN8 5RX** Amendment to Outline Planning Application LW/21/0667 (Erection of 8 Open Market Dwellings concerning Access Only), to Provide a Total 8 Custom Build Dwellings at The Orchards, Uckfield Road, Ringmer (by 17/11/23).	ALL
17.2	**LW/23/0609 - Chapel Lodge, Harveys Lane, Ringmer, BN8 5AG** Single storey rear extension, hip to gable roof extension, erection of 3no. front and rear dormers, alterations to fenestration, installation of Air Source Heat Pump and addition of PV panels to roof (by 30/11/23).	ALL
17.3	**LW/23/0617 - 23 Shepherds Way, Ringmer, BN8 5LT** Demolition of existing garage, two storey flat roof side extension with solar panels (by 16/11/23).	ALL
17.4	**LW/23/0622 - Pippins, Bishops Lane, Ringmer, BN8 5LD** Non-material amendment relating to approval LW/22/0443 - To extend the upper mono pitch roof, eliminating part of a side flat roof, increasing the main flat roof in height, alterations to external materials and fenestration (by 10/11/23, extension requested).	ALL
17.5	**LW/23/0638/CD - Bridge Farm, Barcombe Mills Road, Barcombe, BN8 5BX** Discharge of Conditions 2 (Surface Water Drainage), 3 (Drainage Management and Maintenance), 12 (Construction Management Plan), 14 (Ecological Design Strategy) and 21 (Contaminated Land) in relation to approval LW/22/0840 (by 23/11/23).	ALL
17.6	**LW/23/0644 - 10 Springett Avenue, Ringmer, BN8 5HB** Replacement of the existing extensions with a single storey extension at side elevation; formation of parking area at front, and addition of PV solar panels to rear roof (by 05/12/23).	ALL

18.	**Planning Matters - All Decisions:**	
	LW/23/0052/CD - Broyle Mill Farm, The Broyle, Ringmer, BN8 5AR - Approved LW/23/0160 - Bryn Clai, Uckfield Road, Ringmer, BN8 5RU - Approved LW/23/0163 - Land Adjacent to Neaves House, Laughton Road, Ringmer - Approved LW/23/0262 - Westbourne, Lewes Road, Ringmer, BN8 5ES - Approved LW/23/0268 - 2 Norlington Villas, Norlington Lane, Ringmer, BN8 5SH - Approved LW/23/0369 - 7 Anchor Field, Ringmer, BN8 5QN - Approved LW/23/0405/CD - Bridge Farm, Barcombe Mills Road, Barcombe, BN8 5BX - Approved LW/23/0410/CD - Pippins, Bishops Lane, Ringmer, BN8 5LD - Approved LW/23/0507/CD - Acorn House, The Broyle, Ringmer (LW/22/0499) - Approved LW/23/0542 - 1 Finger Post Cottages, The Broyle, Ringmer, BN8 5NN - Approved LW/23/0580/CD - Fingerpost Field Recreation Ground, The Broyle, Ringmer - Approved	ALL
19.	**Reports, Correspondence, Questions and Future Agenda Items** To consider any correspondence received after this agenda has been published for noting or action.	
20.	**Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.**	
21.	**Staffing Matters -** To consider the recommendation from the Personnel Committee.	ALL

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting

Tuesday 12th December 2023 at 19.30

In the Parish Rooms, Lucy Stone Room