RINGMER PARISH COUNCIL

To Members of the Office and Finance Committee
You are hereby summoned to the meeting to be held on
Thursday 21st September at 9.30am
In the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signature: Annie Hazzard **Meeting called: 14th September 2023**

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items

1.	**To receive apologies for absence**	
2.	**Declarations of Interest:** Disclosure by Councillors of their personal interests in regard to matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	
3.	**To receive written requests for dispensation for the ensuing year**	
4.	**To approve the minutes from the Office and Finance Committee meeting held on 25th May 2023**	
5.	**Public questions or comments relating to items on this agenda** This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes	
6.	**Clerk's Report -** To note.	ALL
7.	**To consider any recommendations from other Committees**	
8.	**Finance Reporting:**	
8.1	To receive the reserves statement and consider any movement	ALL
8.2	To make any recommendations to Full Council requiring action and decision	ALL
8.3	To receive the CIL Balance and consider any CIL Funding for Council approval. See Clerk's report	
9.	**Grants**	
9.1	S137 Parish Grant Fund Applications i.To consider an application of £500 from St. Mary's Church in support of their Eco Extravaganza event. ii. To consider an application of £250 from Wildflower Ringmer.	ALL
9.2	CIL Funding Grant Applications i. To consider CIL application of £225k from Jubilee Cottages Management Trust. ii. To consider CIL application of £13,490 from Ringmer Primary and Nursery School.	ALL
9.3	Lightsource Grant Funds Applications To consider an application of £250 from Wildflower Ringmer.	
10.	**Other Matters**	
10.1	To approve the insurance renewal premium. See Clerk's report.	
10.2	To consider the quotes for the next tranche of tree work recommended in our recent survey.	
11.	**To consider any other financial matters that cannot be held over to the next agenda at the Chairman's discretion**	
12.	**Items for inclusion on the next agenda**	
13.	**To agree date and time of next meeting**	

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND
Date of Next Meeting in the Parish Rooms, Lucy Stone Room:
Thursday 23rd November 2023 at 9am