RINGMER PARISH COUNCIL

To Members of the Office and Finance Committee
You are hereby summoned to the meeting to be held on
Thursday 23rd November 2023 at 10am
In the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signature: Annie Hazzard **Meeting called: 17th November 2023**

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items

1.	**To receive apologies for absence**	
2.	**Declarations of Interest:** Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	
3.	**To receive written requests for dispensation for the ensuing year**	
4.	**To approve the minutes from the Office and Finance Committee meeting held on 21st September 2023**	ALL
5.	**Public questions or comments relating to items on this agenda** This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes	
6.	**Clerk's Report -** To note.	
7.	**To consider any recommendations from other Committees**	
8.	**Finance Reporting:**	ALL
8.1	To receive the reserves statement and consider any recommendations to Full Council	
8.2	To receive the CIL Balance and consider any allocation of funds for Council approval. See Clerk's report.	
9.	**Budget preparation for 2024/25**	ALL
9.1	To receive the forecast of income and expenditure to 31st Mar 2024	
9.2	To consider expenditure for inclusion in the 2024/25 budget	
9.3	To consider a budget amount to recommend to full Council	
10.	**Grants**	ALL
10.1	S137 Parish Grant Fund Application i. Victim Support (Sussex) - £200.00 ii. Year 6 Patina Committee - £500.00	
10.2	CIL Funding Grant Applications	
	i. Ringmer AFC - £15,000	
10.3	Lightsource Grant Funds Applications - None	
11.	**Other Matters**	
11.1	To consider the Grounds Maintenance Contract Tender docs for 2024 – 2027	ALL
11.2	To consider submitting an Expression of Interest for LDC CIL funds towards the skatepark costs	ALL
12.	**To consider any other financial matters that cannot be held over to the next agenda at the Chairman's discretion**	OFFICE
13.	**Items for inclusion on the next agenda**	

THE PUBLIC AND THE PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND
Date of Next Meeting in the Parish Rooms, Lucy Stone Room:
Thursday 25th January 2023 at 10am