RINGMER PARISH COUNCIL

To all Members of Ringmer Parish Council you are hereby summoned to the Parish Council Meeting to be held on Tuesday 12th December 2023 at 19.00 In the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signature: Annie Hazzard **Meeting called: 7th December 2023**

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items

1.	**To receive and accept apologies for absence**	
2.	**Declarations of Interest:** Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	
3.	**Dispensation requests**	
4.	**Minutes of previous meetings -** To agree the Full Council minutes of the meeting held on 14th November 2023.	
5.	**Public questions or comments:** Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded.	
6.	**If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:** 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
7.	**Reports (Up to 15 mins) -** To receive and accept any reports submitted Clerk MP East Sussex County Councillor Lewes District Councillor(s) PCSO	
8.	**Finance Matters:**	
8.1	To receive the latest Financial Reports	ALL
8.2	To approve and sign the latest bank reconciliation	ALL
8.3	To approve and sign the list of payments	ALL
8.4	To agree the Ringmer Parish Precept request to LDC for the financial year 2024/25	ALL
9.	**Recommendations from O&F Committee Meeting of 23/11/2023**	
9.1	**Proposed budget for the Financial Year 2024/25 (Ref: 23/11/23, O&F, Item 9.3) -** To receive and agree to set the budget at £155,991.00. See Clerk's report.	ALL
9.2	**Grounds Maintenance Contract for 2024-2027 (Ref: 23/11/23, O&F, Item 11.1)** - To agree to instruct Countrywide Grounds Maintenance Ltd. See Clerk's report and paper.	
9.3	**Earmarked Reserve (Ref: 23/11/23 O&F, Item 12i.)** - To agree to amend wording from "Community Asset Renewal" to "Community Asset Renewal and Repair".	ALL
9.4	**Village Gateway Signs at Paygate Corner, Laughton Road and the Broyle (Ref: 23/11/23, O&F, Item 13i.)** - To consider options and agree a budget of up to £10k.	ALL
9.5	**Walled Mounted Shopping Precinct Noticeboard (Ref: 23/11/23, O&F, Item 13ii.)** - To consider replacing this.	ALL
10.	**Co-Option of Councillors** - To consider any expressions of interest in accordance with Parish Council's Standing Orders.	
11.	**Procurement Policy -** To consider removal of this policy. See Clerk's report.	ALL

12.	**Open Spaces and related Matters**	
12.1	**Almond Field -** To receive an update.	DD
12.2	**Fingerpost Field:** i. **Hedge Cutting** - To consider quotes and agree who to instruct. ii. **Playground** - To consider the approach to arranging quotations for the new playground. iii. **Skatepark** - To receive an update.	 ALL ALL JW
13.	**Consultation on Lewes District Council's priorities for the next four years** - To agree who will respond (by 31/12/23). Click for link	ALL
14.	**ESCC Local Transport Plan 4 -** To agree who will complete the survey (by 25/02/24). Click for link	ALL
15.	**Lewes Local Plan Consultation** - To agree who will respond (by 08/02/24). Click for link	ALL
16.	**Planning Matters -** To consider responses to Planning Applications:	
16.1	Planning and Listed Building Consent Application: **LW/23/0589 & LW/23/0590 - Norlington Gate Farmhouse, Norlington Lane, BN8 5SG** Erection of single storey side extension with installation of solar panels to roof, and a glazed link passage to the main cottage (by 13/12/23).	ALL
16.2	**LW/23/0672 - Sycamore House, Laughton Road, Ringmer, BN8 5SY** Section 73A Retrospective application for the retention of use of the former Light Industrial (B1) unit as a Car Servicing & repair workshop (B2) with proposed MOT Testing use, and proposed external alterations (by 15/12/2023).	ALL
16.3	**LW/23/0682 - 27 Anchor Field, Ringmer, BN8 5QN** Loft conversion, single storey rear extension and addition of porch (by 03/01/24).	ALL
16.4	**LW/23/0690 - 2 Vine Cottages, Broyle Lane, Ringmer, BN8 5PQ** Erection of single storey rear extension (by 15/12/23).	ALL
16.5	**LW/23/0695 - Old Cottage, Lewes Road, Ringmer, BN8 5ET** Conversion of existing garage and studio into 1 bedroom flat (by 02/01/24).	ALL
16.6	**LW/23/0701 - Park Gate, Old Uckfield Road, Ringmer, BN8 5RW** Erection of single storey rear extension to the existing garage building (by 25/12/2023).	ALL
16.7	**LW/23/0705 - Banff Farm Uckfield Road, Ringmer** To upgrade 1 span of HV overhead line between poles 533153 to 533138, to disconnect and remove existing 25kVA pole mounted transformer known as Upper Clayhill pmt 474058 and replace with a 100kVA pole mounted transformer, to upgrade the LV overhead line between poles 533153 and 544317, to install a new service underground cable, and to remove three spans of LV overhead line between poles 561856 and 544318 (by 05/01/24).	ALL
16.8	**LW/23/0721 - 10 Rushey Close, Ringmer, BN8 5JJ** Single storey side extension (by 22/01/24).	ALL
16.9	**LW/23/0729/CD – Land Adjacent 3 Mill Close, Mill Road, Ringmer** Discharge of Condition 8 (Pre-occ Contamination Verification) in relation to approval LW/20/0880 (by 18/01/24)	ALL
	SDNP Planning Applications:	
16.10	**SDNP/23/04695/HOUS (LW/23/0663) - The Granary, Lower Stoneham, Ringmer, BN8 5RJ** Single storey rear glass extension (by 07/12/23, extension requested). [Has 2 ref. nos. as the parent barn is on our side of the National Park boundary but the proposed extension is in the SDNP. The boundary runs along the edge of the existing barn.]	ALL
16.11	**SDNP/23/04813/FUL - Gote Farm, Gote Lane, Ringmer, BN8 5HX** Installation of a new Silage Clamp, a new Slurry Lagoon, refurbishment of existing slurry Lagoon and an extension to an existing farm barn to provide additional cubicle housing together with all associated facilitating engineering operations.	ALL
17.	**Planning Matters - All Decisions:**	
	LW/23/0148 - Barnfield Farm, Laughton Road, Ringmer, BN8 5NJ - Refused LW/23/0356 - Norlington Farmhouse, Norlington Farm, Norlington Lane, BN8 5SH - Approved LW/23/0357 - Norlington Farmhouse, Norlington Farm, Norlington Lane, BN8 5SH - Approved LW/23/0440 - Raystede, The Broyle, Ringmer, BN8 5AJ - Approved LW/23/0530 - Pippins, Bishops Lane, Ringmer, BN8 5LD - Approved LW/23/0541 - Lower Stoneham House, Lower Stoneham, Ringmer, BN8 5RJ - Approved	

	LW/23/0551/CD - Theydon Hall, Green Lane, BN8 5AD - Approved LW/23/0617 - 23 Shepherds Way, Ringmer, BN8 5LT - Refused LW/23/0662 - Pippins, Bishops Lane, Ringmer, BN8 5LD - Withdrawn LW/23/0706/CD - Acorn House, The Broyle, Ringmer - Approved	
18.	**Planning Appeal APP/P1425/23/3321816 - 7 Anchor Field, Ringmer, BN8 5QN** Extension to existing dwelling and two new attached dwellings (by 19/12/23). An appeal has been lodged with a deadline for written representation by 19/12/2023 - To agree a response.	ALL
19.	**Reports, Correspondence, Questions and Future Agenda Items** To consider any correspondence received after this agenda has been published for noting or action.	
20.	**Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.**	

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting

In the Parish Rooms, Lucy Stone Room

on Tuesday 16th January 2024 at 19.00