RINGMER PARISH COUNCIL

Minutes of the Personnel Committee Meeting
Held on Tuesday 20th September 2023 at 11.00
In the Parish Rooms, Lucy Stone Room

Present:			
Cllr Sarah Phillips (SP)	Cllr Gordon Sims (GS)	Cllr John Whitlock (JW)	

Agenda Items

1.	**To receive and accept apologies for absence** None	
2.	**Declarations of Interest:** Disclosure by Councillors of their personal interests in regard to matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct. None.	
3.	**Dispensation requests: None**	
4.	**Minutes of previous meetings:** To agree the Personnel Committee minutes of the meeting held on 3rd February 2022. **RESOLVED: To approve and sign the minutes of the above meeting.**	
5.	**Public questions or comments:** Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded. None.	
6.	**To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'** There were no members of the public present.	
7.	**Staffing Matters - Confidential – *Exclusion of the press and members of the public*** A review of staff Terms and Conditions was undertaken and revised T's & C's recommended.	
8.	**Meeting dates:** TBA	

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Personnel Committee Meeting

To be agreed

In the Parish Rooms, Lucy Stone Room