

# RINGMER PARISH COUNCIL

To all Members of Ringmer Parish Council you are hereby summoned to the  
 Parish Council Meeting to be held on  
 Tuesday 10<sup>th</sup> June 2025 at 19.00  
 In the Parish Rooms, Old School Close, Ringmer, East Sussex, BN8 5RA

Meeting called by: Annie Hazzard – Clerk

Signature: *Annie Hazzard*

Meeting called: 5<sup>th</sup> June 2025

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items		
1.	<b>To receive and accept apologies for absence</b>	
2.	<b>Declarations of Interest:</b> Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	
3.	<b>Dispensation requests</b>	
4.	<b>Minutes of previous meeting</b> - To agree the Full Council minutes of the meeting held on 6 <sup>th</sup> May 2025	
5.	<b>Public questions or comments:</b> Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded.	
6.	<b>If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</b> 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
7.	<b>Reports (Up to 15 mins)</b> - To receive and accept any reports submitted i. Clerk    ii. MP    iii. East Sussex County Councillor    iv. Lewes District Councillor(s)    v. PCSO	
8.	<b>Co-Option of Councillors</b> To consider any expressions of interest in accordance with Parish Council's Standing Orders.	
9.	<b>Finance Matters</b>	
9.1	<b>To receive the latest Financial Reports.</b>	ALL
9.2	<b>To approve and sign the latest bank reconciliation.</b>	ALL
9.3	<b>To approve and sign the list of payments.</b>	ALL
10.	To review, consider any changes and adopt Policies: i. CIL Grant Policy and Expression of Interest Form (for grants over £500) - See Clerk's report ii. Co-Option Policy - See Clerk's report iii. GDPR Policy - See Clerk's report iv. Investment Policy - See Clerk's report v. Tree Planting Policy - See Clerk's report vi. Complaints Policy - See Clerk's report	ALL
11.	<b>Open Spaces and Related Matters</b>	
11.1	<b>Proposed Unitary Authority – potential devolution of services</b> To consider making any further 'early expression of interest' in LDC owned assets. See Clerk's report.	ALL
11.2	<b>Memorial Tree Application</b> To consider an application for a Memorial Tree with a plaque - northeast section of the Village Green.	ALL
11.3	<b>Allotments</b> To receive an update and consider any actions on installing a composting toilet – see Clerk's report	ALL
11.4	<b>Shopping Precinct Revamp</b> To receive an update	GS
11.5	<b>Fingerpost Field</b> To receive a review of Fingerpost Field and consider any proposed actions.	JS/MC
11.6	<b>The Green Man Pub, Ringmer - Designated Asset of Community Value</b> To consider a response to the disposal of a small portion of land at the Green Man Pub - see Clerk's report	ALL
12.	<b>Planning Matters</b> - To consider responses to Planning Applications:	
12.1	<b>LW/25/0195 - Dower House, Lewes Road. BN8 5QD</b>	ALL

	Prior Notification under The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 1, Class A for a single storey rear extension with flat roof incorporating a rooflight, brickwork on the neighbour's side & bi-fold doors on the other two elevations to measure 4.00m total length, 3.00m eaves height and 3.50m total height. (Response by 27/05/25)	
12.2	<b>LW/25/0200 – Raystede, The Broyle. BN8 5AJ</b> Portakabin relocation and replace with isolation building to house potentially contagious species, provision of a small extension to the welfare block to improve access and flow and an equine track to enhance the welfare of horses (Response 20/06/25)	ALL
12.3	<b>LW/25/0231 - 7 Queens Drive. BN8 5FU</b> Installation of rooflights to the front roof slope and rear roof slope. (Int. Target Date 12/06/25)	ALL
12.4	<b>LW/25/0242 - 29 Springett Avenue. BN8 5HD</b> Two storey rear extension and alterations to side and rear fenestration. (Response by 13/06/25)	ALL
12.5	<b>LW/25/0248 - Land Adjacent To 1 Trinity Field Bishops Lane</b> Non-material amendment of application LW/24/0056 to reduce total gross internal area of the dev. relocate rear elevation gable, amend external materials and fenestration (Int. target date 25/06/25)	ALL
12.6	<b>LW/25/0249/CD - Shepherds Mead, Lewes Road. BN8 5ES</b> Discharge of Conditions 6 (Lighting), 7 (Parking and Turning) and 9 (Landscaping) in relation to the approval of LW/22/0230 (Response by 17/06/25)	ALL
12.7	<b>LW/25/0263 - Upper Wellingham Farm Wellingham Lane Wellingham. BN8 5SN</b> Convert Agricultural Building into 2no. residential dwellings (Response date 20/06/25)	ALL
12.8	<b>LW/25/0271/CD - Shepherds Mead Lewes Road. BN8 5ES</b> Discharge of Condition 5 (SuDS Completion) in relation to approval LW/22/0230 (Int. Target date 02/06/25)	ALL
12.9	<b>LW/25/0279/CD - Land to The South of The Broyle</b> Discharge of condition 9 (Construction Management Plan) relating to approval LW/22/0282 (Int. Target date 06/06/25)	ALL
12.10	<b>LW/25/0294 - 1 Lower Clayhill Cottages Uckfield Road. BN8 5RU</b> Change of use from a self-contained annexe to a dwelling house. (Response date 30/06/25)	ALL
12.11	<b>LW/25/0296/CD - Land Opposite Bishops Close</b> Discharge of Condition 28 (Biodiversity Management Plan) of Planning Appeal Decision APP/P1425/W/22/3313204 (Refused Application LW/21/0694) (Response date 01/07/25)	ALL
12.12	<b>LW/25/0302 - Land Adj to Turnpike Farm, The Broyle</b> EIA Screening Opinion under Regulation 5(4) of the Town and Country Planning (EIA) Regulations 2017 for residential development of up to 180 homes with access, public open space, landscaping and other works (Response date 04/06/25)	ALL
12.13	<b>APP/P1425/W/25/3365120 - Clayhill Woods, Isfield Road</b> Section 73A retrospective application for an equestrian menage and associated works – See Clerk's Report	ALL
13.	<b>Planning Matters</b>	
13.1	<b>All Decisions</b> – see Clerk's Report	ALL
13.2	<b>Reform of planning committees: technical consultation - GOV.UK</b> To consider responding to the consultation - see Clerk's Report	ALL
14.	<b>Ringmer Neighbourhood Plan Review</b> To receive any updates – see Clerk's Report	GS/SP
15.	<b>General</b>	
15.1	<b>Ringmer Bowls Club</b> To consider a request from the Bowls Club to park in front of their Club for their annual summer event. See Clerk's report.	ALL
15.2	<b>Emergency Plan</b> To review and consider adopting the Emergency Plan for Ringmer.	AW
16.	<b>Reports, Correspondence, Questions and Future Agenda Items</b> To consider any correspondence received after this agenda has been published for noting or action.	
17.	<b>Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.</b>	

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting in Parish Rooms, Lucy Stone Room

Date 8<sup>th</sup> July 2025 at 19.00