

# RINGMER PARISH COUNCIL

Minutes of the Full Council Meeting  
Held on Tuesday 8<sup>th</sup> July 2025 at 19.00  
In the Parish Rooms, Lucy Stone Room

<b>Present:</b>		
CLlr Nick Chaloner (NC)	CLlr Margaret Crompton (MC)	CLlr Dave Duke (DD)
CLlr John Kay (JK)	CLlr Sarah Phillips (SP)	CLlr Marcia Morgan (MM)
CLlr Gordon Sims (GS) - Chairman	CLlr Jonathan Spencer (SP)	CLlr Alan West (AW)
CLlr John Whitlock (JW)		
<b>Attendance:</b>		
<b>Other</b>	Annie Hazzard (AH) – Clerk	Carol Hodgson (CH) - Admin
<b>Members of Public</b>	1	
<b>1.</b>	<b>To receive and accept apologies for absence</b> Apologies were received and accepted from CLlr Linda Grange	
<b>2.</b>	<b>Declarations of Interest:</b> Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct. None received.	
<b>3.</b>	<b>Dispensation requests</b> None received.	
<b>4.</b>	<b>Minutes of previous meeting</b> To agree the Full Council minutes of the meeting held on 10 <sup>th</sup> June 2025 <b>RESOLVED: To approve and sign the minutes of the full council meeting held on 10<sup>th</sup> June 2025</b>	
<b>5.</b>	<b>Public questions or comments:</b> Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded. A member of the public raised the following points: <ul style="list-style-type: none"> <li>Requested an update on the Lost Ponds Project and indicated willingness to participate. GS confirmed the project was proceeding.</li> <li>It was observed that the table seating outside the refurbished Café Ringmer had extended into the area where the bollard had been removed.</li> </ul>	
<b>6.</b>	<b>If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</b> 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' None required	
<b>7.</b>	<b>Reports (Up to 15 mins)</b> - To receive and accept any reports submitted i. Clerk ii. MP iii. East Sussex County Councillor iv. Lewes District Councillor(s) v. PCSO Reports from The Clerk, CLlr. Emily O'Brien, CLlr Lucy Agace, and PCSO Alan Ash had been previously circulated and were noted.	
<b>8.</b>	<b>Co-Option of Councillors</b> To consider any expressions of interest in accordance with Parish Council's Standing Orders. None received.	
<b>9.</b>	<b>Finance Matters</b>	
<b>9.1</b>	<b>To receive the latest Financial Reports.</b> Received and noted.	
<b>9.2</b>	<b>To approve and sign the latest bank reconciliation.</b> <b>RESOLVED: The latest bank reconciliation was approved and signed.</b>	
<b>9.3</b>	<b>To approve and sign the list of payments.</b> <b>RESOLVED: The list of payments was approved and signed.</b>	

9.4	<p><b>To review, consider any changes and adopt Policies:</b></p> <p>i. Grant Policy - See Clerk's report <b>RESOLVED: To adopt the updated Grant Policy.</b></p> <p>ii. Tree Planting Policy - See Clerk's report <b>RESOLVED: To adopt the updated Tree Planting Policy.</b></p> <p><b>ACTION: Office to action the above and update the website.</b></p>	OFF
9.5	<p>To review current bank signatories. SP will shortly be moving out of the area and will need to be replaced as a signatory. <b>RESOLVED: To add Cllr. John Whitlock as a full signatory to all current PC bank accounts - CCLA, Barclays and Redwood Bank. To remove Cllr. Sarah Philips as a bank signatory once JW has been set-up with online access.</b> <b>ACTION: Office and JW to action the above.</b></p>	OFF/ JW
10.	<b>Open Spaces and Related Matters</b>	
10.1	<p><b>Allotments</b> To consider a proposal received for forming an Allotment Society – See Clerk's report <b>RESOLVED: A meeting will be scheduled with the Allotment Society proposer, SP, and DD to discuss further.</b> <b>ACTION: Office to action above.</b></p>	SP/ DD/ OFF
10.2	<p><b>The Green Man – Asset of Community Value</b> To receive an update. See Clerk's report In light of additional information received, the Parish Council will request assurances that further land will be given for car parking purposes. <b>ACTION: Office to write to Greene and King's Solicitors to confirm that further land will be given for car parking purposes in lieu of the proposed land to be sold.</b></p>	OFF
10.3	<p><b>Village Green Path</b> To consider any actions required for path repairs – see Clerk's report. <b>RESOLVED: To report the footpath issues to East Sussex Highways.</b> <b>ACTION: Office to action the above.</b></p>	OFF
10.4	<p><b>Streetlights</b> To consider options going forward of the 4 streetlights under the Parish Council's remit. <b>RESOLVED: To disconnect, remove and dispose of 2 streetlights. One on the B2192 at the bottom of Vicarage Way and one on B2192 near the junction with Bishops Lane.</b> <b>The two streetlights located at the Shopping Precinct will be considered in the refurbishment of the Shopping Precinct.</b> <b>ACTION: Office to action the above.</b></p>	OFF
11.	<b>General</b>	
11.1	<p><b>Community Energy Pathways – Parish Energy Plans</b> To consider submitting an expression of interest in collaborating on a Parish Energy Plan for the community. (This service is funded by the district council and is free for parish partners). <b>RESOLVED: Not to submit an expression of interest.</b></p>	OFF
12.	<b>Planning Matters</b> - To consider responses to Planning Applications:	
12.1	<p><b>LW/25/0156 - Land Adjacent to Shortgate Industrial Park, The Broyle Ringmer BN8 6PH</b> Erection of rural workers dwelling and storage building incorporating areas of habitat creation (resubmission of LW/23/0443) (response by 21.07.25) <b>RESOLVED: Parish Council decision: To support the application.</b></p>	
12.2	<p><b>LW/25/0222 – 1 Trinity Field, Ringmer. BN8 5LY</b> Demolition of existing side conservatory and replacement with single storey side extension, internal alterations to layout. (response by 25.07.25) <b>RESOLVED: Parish Council decision: No objection.</b></p>	
12.3	<p><b>LW/25/0298 - 7D The Holdings Old Uckfield Road Ringmer. BN8 5RY</b> Single storey front porch extension (response by 17.07.25) <b>RESOLVED: Parish Council decision: No objection.</b></p>	

12.4	<b>LW/25/0323/CD - Land Opposite Bishops Close Ringmer</b> Discharge of Condition 17 (Archaeological Evidence Statement) of Planning Appeal Decision APP/P1425/W/22/3313204 (Refused Application LW/21/0694) (response by 10.07.25) <b>RESOLVED: Parish Council decision: No comment.</b>	
12.5	<b>LW/25/0343 - 8 The Green Lewes Road Ringmer. BN8 5QG</b> Removal of existing conservatory and replacement single storey rear extension (response by 30.07.25) <b>RESOLVED: Parish Council decision: No objection.</b>	
12.6	<b>LW/25/0347/CD - Land Opposite Bishops Close, Ringmer</b> Discharge of Condition 13 (Drainage Photographic Survey) of Planning Appeal Decision APP/P1425/W/22/3313204 (Refused Application LW/21/0694) (response by 16.07.2025) <b>RESOLVED: Parish Council decision: No comment.</b>	
12.7	<b>LW/25/0353/CD - Land North of Lewes Road Ringmer</b> Discharge of conditions 15 (Archaeological Works) relating to approval LW/23/0752 (response by 17.07.25) <b>RESOLVED: Parish Council decision: To request a full archaeological exploration of the former site of the Gate Inn Public House, which is a known lost property of historic interest.</b>	
12.8	<b>LW/25/0354/CD - Land North of Lewes Road Ringmer</b> Discharge of condition 16 (Contaminated Land) relating to approval LW/23/0752 (response by 17.07.25) <b>RESOLVED: Parish Council decision: No comment.</b>	
12.9	<b>LW/25/0355 – 1 Church Hill Ringmer East Sussex BN8 5JX</b> Single storey rear flat roof extension, extension of rear dormers to form one rear dormer (response by 17.07.25) <b>RESOLVED: Parish Council decision: No objection.</b>	
12.10	<b>LW/25/0361/CD - Land North of Lewes Road Ringmer</b> Discharge of condition 10 (Biodiversity Method Statement) relating to approval LW/23/0752 (response by 22.07.25) <b>RESOLVED: Parish Council decision: No comment.</b>	
12.11	<b>LW/25/0362/CD - Land North of Lewes Road Ringmer</b> Discharge of condition 20 (CEMP) relating to approval LW/23/0752 (internal target date 8.7.25) <b>RESOLVED: Parish Council decision: No comment.</b>	
12.12	<b>LW/25/0364/CD - Site to the Rear Of 2 - 16 Broyle Close Ringmer. BN8 5PL</b> Discharge of condition 5 (Sustainability) relating to approval LW/24/0562 (internal target date 10.7.25) <b>RESOLVED: Parish Council decision: No comment.</b>	
12.13	<b>LW/25/0371/CD - Land North of Lewes Road Ringmer</b> Discharge of condition 27 (Construction Access) relating to approval LW/23/0752 (internal target date 15.7.25) <b>RESOLVED: Parish Council decision: No comment.</b>	
12.14	<b>S1/458 - Land to the south of The Broyle, Ringmer_s278</b> Proposed highway works. Design proposals for the above developer (Macar Homes) led highways scheme to provide a new site access with right turn lane and footway connection to the neighbouring 'Persimmon' site to the immediate west, currently under construction (response by 30.07.25) <b>RESOLVED: Parish Council Decision: To request that the existing 40mph speed limit west of the site entrance be extended for a distance of 500 metres eastwardly from the site entrance.</b>	

<b>13.</b>	<b>Planning Matters</b>	
<b>13.1</b>	<b>Reform of planning committees: technical consultation - GOV.UK</b> To consider submitting the response prepared by Cllr. John Kay <b>RESOLVED: To submit the response prepared by Cllr. John Kay</b> <b>ACTION: JK to action the above with the Office.</b>	JK / OFF
<b>14.</b>	<b>Reports, Correspondence, Questions and Future Agenda Items</b> To consider any correspondence received after this agenda has been published for noting or action. <ul style="list-style-type: none"> <li>i. JK provided an update on the Thakeham (Bishops Lane) Liaison meeting.</li> <li>ii. JK reported a meeting will be taking place to discuss the Churchyard.</li> <li>iii. JK reported that the CPRE Sussex AGM is on 16<sup>th</sup> July in Wivelsfield. All are welcome.</li> <li>iv. JK reported on the LDC Devolution of Assets meeting.</li> </ul>	
<b>15.</b>	<b>Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.</b> <ul style="list-style-type: none"> <li>i. The current number of water leaks in the Village was raised.  <b>RESOLVED: Write to South East Water outlining these issues. NC will prepare a draft letter.</b></li> <li>ii. The SDNP Partnership Management Plan for the Future is currently open for consultation until 1st August.  <b>RESOLVED: To respond to the SDNP Partnership Management Plan for the Future in relation to biodiversity. DD will provide a response for the PC.</b></li> </ul>	NC / OFF  DD
	<b>Meeting closed at 8.10pm</b>	

**THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND**

**Date of Next Council Meeting in Parish Rooms, Lucy Stone Room  
on Tuesday 12<sup>th</sup> August 2025 at 19.00**

<b>Chairman</b>		<b>Date: 12-Aug-25</b>
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30/06/2025

## Ringmer Parish Council

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## Balance Sheet as at 30/06/2025

31st March 2025

31st March 2026

## Current Assets

3,514	VAT Control A/c	903
128,638	Barclay's Current	182,714
51,862	Barclays Premium	102,473
94,728	Public Sector Deposit Fund	95,438
114,564	Redwood Bank 35 Day CIL Funds	114,564
104,482	Redwood Bank 95 Day CIL Funds	104,482

497,788

600,574

497,788 Total Assets

600,574

## Current Liabilities

0

0

497,788 Total Assets Less Current Liabilities

600,574

## Represented By

155,875	General Reserves	209,322
99,044	EMR - CIL - unallocated	192,246
12,469	EMR - Comm Asset Rnl & Repair	12,372
9,500	EMR - Elections	9,500
389	EMR - Office Equipment Replace	307
500	EMR - Speed Reduction	500
1,440	EMR - Old Church	1,440
18,406	EMR - Lucy Stone Precinct proj	18,406
7,895	EMR - Open Spaces Maintenance	7,350
24,747	EMR - CIL - Ringmer NHP	24,747
7,592	EMR - CIL - Bus Shelters	0
9,526	EMR - CIL - Skatepark	9,526
32,000	EMR - CIL - Shopping Precinct	32,000
50,000	EMR - CIL - Cyclepath Extn	50,000
13,000	EMR - CIL - Village Gateway	13,000
35,000	EMR - CIL - Ringmer Rifle Club	0
13,565	EMR -Lightsource Grant Funds	13,065
6,842	EMR - Almond Field	6,794

497,788

600,574

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### Balance Sheet as at 30/06/2025

**31st March 2026**

Date : \_\_\_\_\_

## Summary Income &amp; Expenditure by Budget Heading 30/06/2025

## Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100 Council	Income	132,396	165,450	33,054			80.0%
	Expenditure	0	1,800	1,800		1,800	0.0%
	Net Income over Expenditure	<u>132,396</u>	<u>163,650</u>	<u>31,254</u>			
	plus Transfer from EMR	0	0	0			
	less Transfer to EMR	50,610	0	(50,610)			
	Movement to/(from) Gen Reserve	<u>31,175</u>	<u>163,650</u>	<u>81,864</u>			
110 Staffing	Expenditure	16,134	73,783	57,649		57,649	21.9%
120 Office & General	Income	10	0	(10)			0.0%
	Expenditure	8,801	39,671	30,870		30,870	22.2%
	Net Income over Expenditure	<u>(8,791)</u>	<u>(39,671)</u>	<u>(30,880)</u>			
	plus Transfer from EMR	582	0	(582)			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(8,209)</u>	<u>(39,671)</u>	<u>(31,462)</u>			
200 Allotments	Income	67	1,014	947			6.6%
	Expenditure	392	950	558		558	41.3%
	Movement to/(from) Gen Reserve	<u>(326)</u>					
210 Amenities	Expenditure	118	6,921	6,803		6,803	1.7%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(118)</u>	<u>(6,921)</u>	<u>(6,803)</u>			
300 Village Green	Expenditure	72	2,260	2,188		2,188	3.2%
	plus Transfer from EMR	0	0	0			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(72)</u>	<u>(2,260)</u>	<u>(2,188)</u>			
310 Jubilee Rose Garden	Expenditure	240	500	260		260	48.0%
	plus Transfer from EMR	240	0	(240)			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(500)</u>	<u>(500)</u>			
315 Sadlers Way/Middleham Close	Expenditure	0	600	600		600	0.0%
320 Anchor Field	Expenditure	0	1,100	1,100		1,100	0.0%
330 Fingerpost Field	Expenditure	200	4,000	3,800		3,800	5.0%
	plus Transfer from EMR	97	0	(97)			
	Movement to/(from) Gen Reserve	<u>(103)</u>	<u>(4,000)</u>	<u>(3,897)</u>			
337 Almond Field	Expenditure	48	250	202		202	19.2%
	plus Transfer from EMR	48	0	(48)			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(250)</u>	<u>(250)</u>			
340 Broyle Lane / Broyle Close	Expenditure	156	2,365	2,209		2,209	6.6%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(156)</u>	<u>(2,365)</u>	<u>(2,209)</u>			

## Summary Income &amp; Expenditure by Budget Heading 30/06/2025

## Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
355	Pond Expenditure	10	10	0		0	100.0%
360	Play Area Inspections Expenditure	585	3,600	3,015		3,015	16.3%
370	Waste Expenditure	696	5,000	4,304		4,304	13.9%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(696)</u>	<u>(5,000)</u>	<u>(4,304)</u>			
380	Open Spaces Expenditure	1,611	14,835	13,224		13,224	10.9%
	plus Transfer from EMR	305	0	(305)			
	Movement to/(from) Gen Reserve	<u>(1,306)</u>	<u>(14,835)</u>	<u>(13,529)</u>			
390	Other Areas Expenditure	624	8,819	8,195		8,195	7.1%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(624)</u>	<u>(8,819)</u>	<u>(8,195)</u>			
Grand Totals:- Income		132,472	166,464	33,992			79.6%
	Expenditure	29,687	166,464	136,777	0	136,777	17.8%
	Net Income over Expenditure	<u>102,785</u>	<u>0</u>	<u>(102,785)</u>			
	plus Transfer from EMR	1,272	0	(1,272)			
	less Transfer to EMR	50,610	0	(50,610)			
	Movement to/(from) Gen Reserve	<u>53,447</u>	<u>0</u>	<u>(53,447)</u>			



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Ringmer Parish Council

Bank - Cash and Investment Reconciliation as at 30 June 2025

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			<u>Account Description</u>	<u>Balance</u>	
<u>Bank Statement Balances</u>					
1	30/06/2025	Barclays Current		182,713.81	
2	30/06/2025	Barclays Premium		102,472.53	
6	30/06/2025	Redwood Bank 95 Day CIL Funds		104,482.14	
7	30/06/2025	Redwood Bank 35 Day CIL Funds		114,563.88	
					504,232.36
<u>Other Cash &amp; Bank Balances</u>					
			Public Sector Deposit Fund	95,438.48	
					95,438.48
					<hr/>
					599,670.84
<u>Receipts not on Bank Statement</u>					
0	30/06/2025	All Receipts Cleared		0.00	
					0.00
					<hr/>
Closing Balance					599,670.84
<u>All Cash &amp; Bank Accounts</u>					<hr/>
1		Barclay's Current		182,713.81	
2		Barclays Premium		102,472.53	
6		Redwood Bank 95 Day CIL Funds		104,482.14	
7		Redwood Bank 35 Day CIL Funds		114,563.88	
			Other Cash & Bank Balances		95,438.48
			Total Cash & Bank Balances		<hr/>
					599,670.84
					<hr/>

Chairman: \_\_\_\_\_

Date: 08.07.25

## List of Payments made between 01/06/2025 and 30/06/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/06/2025	Lewes District Council	48	234.00		Playground Inspections June
13/06/2025	O2	49	30.86		Mobile
13/06/2025	Adobe Systems Ltd	50	19.97		Adobe Licence
17/06/2025	Castle Water	51	93.52		Allotment Water
17/06/2025	William's Gardening Services	52	10.00		Warter meter readings
17/06/2025	William's Gardening Services	53	240.00		Jub Gdns replanting
17/06/2025	Kings Academy Ringmer	54	3,750.00		Office Rent Apr-Jun
17/06/2025	Ash Towner Ltd	55	156.12		IT Services
19/06/2025	Admin cover	56	624.00		Admin cover
19/06/2025	BWP Creative Ltd	57	72.00		Domain fee
19/06/2025	RWC Landscape Maintenace	58	305.25		Various maintenance
19/06/2025	S P Woodhams	59	113.09		Costs reimbursement
23/06/2025	Zen Internet Ltd	60	40.80		Broadband and Landline
24/06/2025	Amazon	61	33.46		Stationery
25/06/2025	Amazon	62	3.95		Stationery
26/06/2025	Amazon	63	3.23		Stationery
27/06/2025	Nest Pension	64	255.50		Employer's Pension Contribution - June
27/06/2025	HMRC Paye/NI	65	1,435.52		Tax/NI June
27/06/2025	Salaries	66	3,687.02		Salaries Jun
Total Payments			11,108.29		

Chairman: \_\_\_\_\_

Date: 08.07.25