

RINGMER PARISH COUNCIL

To all Members of Ringmer Parish Council you are hereby summoned to the
Parish Council Meeting to be held on
Tuesday 9th September 2025 at 19.00
In the Parish Rooms, Old School Close, Ringmer, East Sussex, BN8 5RA

Meeting called by: Annie Hazzard – Clerk

Signature: *Annie Hazzard*

Meeting called: 4th September 2025

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items		
1.	To receive and accept apologies for absence	
2.	Declarations of Interest: Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	
3.	Dispensation requests	
4.	Resignation of Cllr. Sarah Phillips	
4.1	Election of Vice Chairman	
4.2	Appointment of Councillor to the following Committees (To replace Cllr Phillips) i. Jubilee Cottages Housing Management Committee ii. Office & Finance Committee iii. Personnel Committee iv. Liaison – Development Sites v. Liaison Community Safety / Traffic	
5.	Minutes of previous meeting – To agree the Full Council minutes of the meeting held on 12 th August '25	
6.	Public questions or comments: Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded.	
7.	If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
8.	Reports (Up to 15 mins) – To receive and accept any reports submitted i. Clerk ii. MP iii. East Sussex County Councillor iv. Lewes District Councillor(s) v. PCSO	
9.	Co-Option of Councillors To consider any expressions of interest in accordance with Parish Council's Standing Orders.	
10.	Finance Matters	
10.1	To receive the latest Financial Reports.	ALL
10.2	To approve and sign the latest bank reconciliation.	ALL
10.3	To approve and sign the list of payments.	ALL
10.4	External Audit Report and Conclusion of Audit To receive the External Auditor's Report and Certificate for the year ended 31st March 2025 by PKF Littlejohn and to approve the Conclusion of Audit.	ALL
11.	To consider recommendations from O&F Committee meeting on 26-Aug-25 requiring action / decision i. To approve the creation of a new EMR – Play Equipment Replacement for £10k ii. To approve the annual review of regular payments	ALL
12.	Open Spaces and Related Matters	
	Fingerpost Field i. To receive an update on the Fingerpost Field consultation document. See Clerk's Report ii. To review the muddy areas. See Clerk's Report	JS/MC ALL
13.	General	
13.1	Ringmer Hub @ Village Hall Saturday 27th September 10:00 – 13:00 To decide on presentation content and attendees	ALL

13.2	The Green Man – Designated Asset of Community Value - disposal of a small portion of land. To consider a motion to revisit the decision by the Parish Council on 10th June 2025 concerning the submission of an expression of interest in a small portion of land at the Green Man Pub, in order to allow for additional discussion and review of newly received information.	ALL
14.	Planning Matters – To consider responses to Planning Applications:	
14.1	LW/25/0430 - Land North of Lewes Road Ringmer East Sussex Modification of S106 linked to Planning Application LW/23/0752 to remove the requirement for First Homes from the affordable housing mix and replace with affordable rent homes (Response by 01.10.25)	ALL
14.2	LW/25/0450 - 48 Ballard Drive Ringmer. BN8 5NU 2 storey side extension (Response by 18.09.25)	ALL
14.3	LW/25/0456/CD - Land North of Lewes Road Ringmer Discharge Of Condition 12 (Landscape & Ecological Management Plan) relating to approval LW/23/0752 (Response by 05.09.25)	ALL
14.4	LW/25/0488/CD - Land North of Lewes Road Ringmer Discharge of Condition 32 (Condition Survey) in relation to the approval of LW/23/0752 (Response by 18.09.25)	
14.5	LW/25/0497/CD - Land East of Uckfield Road (A26) Ringmer Discharge of Conditions 4 (CEMP), 10 (Materials and Finishes), 21 (CMP) and Partial Discharge of Conditions 5 (Archaeological Works) and 17 (Access (A26)) in relation to the approval of LW/22/0254 (Response by 24.09.25)	ALL
14.6	LW/25/0513 - Downside Gote Lane Ringmer. BN8 5HT Variation of Condition 1 (Plans) in relation to approval LW/23/0441 to increase size of side extension at ground and first floor level, increase pitch/height of the roof on rear extension (Response by 25.09.25)	ALL
15.	Reports, Correspondence, Questions and Future Agenda Items To consider any correspondence received after this agenda has been published for noting or action.	
16.	Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.	

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting in Parish Rooms, Lucy Stone Room

Date 14th October 2025 at 19.00