

RINGMER PARISH COUNCIL

Minutes of the Full Council Meeting
Held on Tuesday 12th August 2025 at 19.00
In the Parish Rooms, Lucy Stone Room

Present:		
CLlr Nick Chaloner (NC)	CLlr Margaret Crompton (MC)	CLlr John Kay (JK)
CLlr Sarah Phillips (SP)	CLlr Gordon Sims (GS) - Chair	CLlr Alan West (AW)
CLlr John Whitlock (JW)		
Attendance:		
Other	Annie Hazzard (AH) – Clerk	Carol Hodgson (CH) - Admin
Members of Public	3	
1.	To receive and accept apologies for absence Apologies were received and accepted from Cllrs David Duke, Linda Grange, Marcia Morgan and Jonathan Spencer.	
2.	Declarations of Interest: Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct. None received.	
3.	Dispensation requests None received.	
4.	Minutes of previous meeting – To agree the Full Council minutes of the meeting held on 8 th July 2025 RESOLVED: To approve and sign the minutes of the full council meeting held on 8th July 2025	
5.	Public questions or comments: Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded. <ul style="list-style-type: none"> A member of the public in reference to item 10.1.i suggested naming the land bordering 'Penlee' as 'Pump Green'. 	
6.	If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' None required.	
7.	Reports (Up to 15 mins) – To receive and accept any reports submitted i. Clerk ii. MP iii. East Sussex County Councillor iv. Lewes District Councillor(s) v. PCSO Reports from The Clerk, James MacCleary MP, CLlr Lucy Agace and PCSO Alan Ash had been previously circulated and were noted.	
8.	Co-Option of Councillors To consider any expressions of interest in accordance with Parish Council's Standing Orders.	
9.	Finance Matters	
9.1	To receive the latest Financial Reports. Received and noted.	
9.2	To approve and sign the latest bank reconciliation. RESOLVED: The latest bank reconciliation was approved and signed.	
9.3	To approve and sign the list of payments. RESOLVED: The list of payments was approved and signed.	
10.	Open Spaces and Related Matters	
10.1	Parish Council land bordering Penlee on Lewes Road <ul style="list-style-type: none"> To consider a name for the land. RESOLVED: To name the Parish Council land bordering Penlee on Lewes Road 'Pump Green'. To consider registering the land as a Village Green. RESOLVED: To register the land as a Village Green. 	
10.2	Lewes District Parking Review – December 2025 To consider items to be added to the next review. See Clerk's report. RESOLVED: To put forward	

	<p>i. Harrisons Lane: Extending the double yellow lines on the left hand side (entering from Lewes Road) by 10m</p> <p>ii. Bishops Lane, junction with Lewes Road, B2192: To permanently retain the current temporary double yellow lines from the junction at the B2192 to Clarks Croft.</p> <p>ACTION: Office to submit suggestions when the Parking Review Consultation opens.</p>	OFF
10.3	<p>Shopping Precinct</p> <p>To consider signing the agreement for works.</p> <p>A copy of the agreement had been previously circulated.</p> <p>RSOLVED: To accept and sign the agreement for works.</p> <p>ACTION: Office to send the signed agreement to relevant parties.</p>	OFF
10.4	<p>St Mary the Virgin Churchyard</p> <p>To consider Ringmer PCC's proposal to provide a new churchyard in the village for the next 100 years. Ringmer PCC's proposal had been previously circulated. Mr. Edgar provided further information as required.</p> <p>Council advised that a covenant on the Almond Field prohibits the building of any permanent structure so a path could not be built across the field. GS noted that whilst the council were not against supporting this project, would need to have more precise figures to enable a decision.</p>	
11.	General	
11.1	<p>Ringmer Neighbourhood Plan Review</p> <p>To receive any updates</p> <p>Cllr. West reported that good progress was being made, with several matters agreed upon during the recent meeting with the NHP Consultant.</p>	
11.2	<p>Temporary Road Safety Posters</p> <p>i. To consider signing an agreement to receive temporary road safety posters. See Clerk's report. RESOLVED: To sign the agreement to receive temporary road safety posters. ACTION: Office to return the signed agreement.</p> <p>ii. To consider where the posters should be sited. RESOLVED: To consult with the Community Speed Watch Group regarding suitable locations for poster placement and to request their assistance with installation. ACTION: Office to contact the Community Speed Watch Group and action the above.</p>	OFF OFF
11.3	<p>Road Naming - Land South of The Broyle</p> <p>To consider suitable name suggestions for the 3 roads at this site. See Clerk's report.</p> <p>RESOLVED: To put forward the following names relating to those who had farmed in this area: Talbot, Cottenham, Claxton, Russell and Davis.</p> <p>ACTION: Office to submit proposed names</p>	OFF
11.4	<p>Draft East Sussex Housing Partnership Strategy Survey</p> <p>To consider making a response to the survey – response deadline 18.8.25. See Clerk's report.</p> <p>RESOLVED: Not to respond to the Draft East Sussex Housing Partnership Strategy Survey</p>	
11.5	<p>ACRE/NALC Survey on planning for flood resilience</p> <p>To consider making a response to the survey – response deadline 29.8.25. See Clerk's report.</p> <p>RESOLVED: Not to respond to the ACRE/NALC Survey on planning for flood resilience</p>	
11.6	<p>Consultation on boundary of Lewes District from April 2028 onwards</p> <p>To consider making a response to the survey – response deadline 25.8.25. See Clerk's report.</p> <p>RESOLVED: Not to respond to the LDC Consultation on boundary of Lewes District from April 2028 onwards.</p> <p>ACTION: Office to repost the link on socials to encourage members of the public to respond to the LDC consultation</p>	OFF
12.	Planning Matters – To consider responses to Planning Applications:	
12.1	<p>LW/25/0243 – 10 Mill Path Ringmer. BN8 5JH</p> <p>Replacement of front porch (response by 8.8.25)</p> <p>RESOLVED: Parish Council decision: To support the application.</p>	
12.2	<p>LW/25/0326 – The Bull Pen Lower Stoneham Farm Lower Stoneham Ringmer. BN8 5RJ</p> <p>Single storey rear extension and fenestration alterations to a previously converted barn (response by 18.8.25)</p> <p>RESOLVED: Parish Council decision: No objection.</p>	

12.3	<p>LW/25/0375 – Raystede, The Broyle Ringmer. BN8 5AJ</p> <p>Demolition of existing storage buildings, construction of a new workshop building incorporating an open storage area, an aggregate store, relocated diesel storage, repositioned gas tanks, and additional staff parking, convert existing dog kennel into office and storage facilities along with a new link connecting the cremator building and construction of a new building for the provision of small animal welfare facilities. (response by 6.8.25)</p> <p>RESOLVED: Parish Council decision: No objection subject to including a condition to install PV Solar Panels on the proposed buildings.</p>	
12.4	<p>LW/25/0391 - Land North of Turnpike Farm, The Broyle Ringmer</p> <p>Outline planning application (with all matters reserved other than access) for up to 180no. dwellings, including public open space, landscaping and associated works (response by 18.8.25)</p> <p>RESOLVED: Parish Council decision: Strongly object. Agreed JW to provide wording.</p>	
12.5	<p>LW/25/0392/CD - Land North of Lewes Road Ringmer</p> <p>Discharge of Condition 29 (Highway Drainage) in relation to the approval of LW/23/0752 (response by 8.8.25)</p> <p>RESOLVED: Parish Council decision: Object as insufficient information available to make an informed decision.</p>	
12.6	<p>LW/25/0397/CD - Land North of Lewes Road Ringmer</p> <p>Discharge of Condition 6 (Foul Drainage) in relation to the approval of LW/23/0752 (response by 8.8.25)</p> <p>RESOLVED: Parish Council decision: No comment.</p>	
12.7	<p>LW/25/0398/CD - Land to the South of The Broyle Ringmer</p> <p>Discharge of Conditions 3 (Detailed Drawings), 20 (Earthworks), 21 (Drainage Strategy) and 22 (Drainage Management and Maintenance) of Planning Appeal Decision APP/P1425/W/23/3319706 (Refused Application LW/22/0282) (response by 11.8.25)</p> <p>RESOLVED: Parish Council decision: No comment.</p>	
12.8	<p>LW/25/0400/CD - Land North of Lewes Road Ringmer</p> <p>Discharge of Condition 4 (Drainage Maintenance and Management) in relation to the approval of LW/23/0752</p> <p>RESOLVED: Parish Council decision: Object as insufficient information available to make an informed decision.</p>	
12.9	<p>LW/25/0408/CD - Land North of Lewes Road Ringmer</p> <p>Discharge of Condition 3 (Surface Water Drainage) in relation to the approval of LW/23/0752 (response by 13.8.25)</p> <p>RESOLVED: Parish Council decision: Object as information is incorrect and not sufficient to make an informed decision.</p>	
12.10	<p>LW/25/0411 - Land North of Lewes Road Ringmer</p> <p>Variation of Condition 1 (approved plans) in relation to approval LW/23/0752 - amend layout and design of plots 55 to 87 to include changes in house types, removal of garages and creation of additional public green space (response by 15.8.25)</p> <p>RESOLVED: Parish Council decision: Objects based on the absence of a required Design & Access statement. The application does not specify the tenure arrangements for the proposed new homes. Additionally, the parking provisions do not align with item 8.3 of the Ringmer Neighbourhood Plan.</p>	
12.11	<p>LW/25/0422 - Wish Farm Barn Moor Lane Ringmer. BN8 5UP</p> <p>Two storey rear extension, single storey front porch, first floor extension, fenestration alterations with associated landscaping (response by 21.8.25)</p> <p>RESOLVED: Parish Council decision: No objection.</p>	
12.12	<p>LW/25/0423 - 21 Mill Mead Ringmer. BN8 5JG</p> <p>Single storey first floor side extension and single storey rear extension (response by 21.8.25)</p> <p>RESOLVED: Parish Council decision: No objection.</p>	
12.13	<p>LW/25/0433/CD - Clayhill House Uckfield Road Ringmer. BN8 5RU</p> <p>Discharge of condition 2 (Main House - Joinery) relating to approvals LW/24/0405 and LW/24/0288 (internal target date 6.8.25)</p> <p>RESOLVED: Parish Council decision: No comment.</p>	
12.14	<p>LW/25/0436/CD - Lower Barn Farmhouse Old Uckfield Road Ringmer. BN8 5RW</p> <p>Discharge of conditions 3 (Samples/details of materials) and 6 (Planting) relating to approval LW/19/0250 ((internal target date 8.8.25)</p> <p>RESOLVED: Parish Council decision: No comment.</p>	

12.15	LW/25/0463 - Rest Harrow Gote Lane Ringmer. BN8 5HU 1st floor roof extension to existing bungalow, single storey side extension and detached carport (response by 3.9.25) RESOLVED: Parish Council decision: Object. Agreed JW to provide wording.	
13.	Reports, Correspondence, Questions and Future Agenda Items To consider any correspondence received after this agenda has been published for noting or action. <ul style="list-style-type: none"> It was reported that the Community Orchard at Broyle Place Farm will be drawing to a close in early 2026. Options for continuing a heritage orchard in another location within Ringmer are being considered. Additional details will be sought by the PC. Cllr. Sims noted that this would be Cllr Sarah Philips' final Parish Council meeting, as she will soon be relocating. Cllr Philips was sincerely thanked for her dedication and service to Ringmer Parish Council. She will continue her involvement as a member of the Ringmer Neighbourhood Plan Steering Group. 	
14.	Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting. None received.	
	Meeting closed at 8.17pm	

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

**Date of Next Council Meeting in Parish Rooms, Lucy Stone Room
on Tuesday 12th August 2025 at 19.00**

Chairman		Date: 09-Sep-25
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Summary Income & Expenditure by Budget Heading 30/07/2025

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100 Council	Income	133,047	165,450	32,403			80.4%
	Expenditure	0	1,800	1,800		1,800	0.0%
	Net Income over Expenditure	<u>133,047</u>	<u>163,650</u>	<u>30,603</u>			
	plus Transfer from EMR	0	0	0			
	less Transfer to EMR	50,610	0	(50,610)			
	Movement to/(from) Gen Reserve	<u>31,826</u>	<u>163,650</u>	<u>81,213</u>			
110 Staffing	Expenditure	21,512	73,783	52,271		52,271	29.2%
120 Office & General	Income	10	0	(10)			0.0%
	Expenditure	9,376	39,671	30,295		30,295	23.6%
	Net Income over Expenditure	<u>(9,366)</u>	<u>(39,671)</u>	<u>(30,305)</u>			
	plus Transfer from EMR	582	0	(582)			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(8,784)</u>	<u>(39,671)</u>	<u>(30,887)</u>			
200 Allotments	Income	86	1,014	928			8.5%
	Expenditure	547	950	403		403	57.5%
	Movement to/(from) Gen Reserve	<u>(461)</u>					
210 Amenities	Expenditure	680	6,921	6,241		6,241	9.8%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(680)</u>	<u>(6,921)</u>	<u>(6,241)</u>			
300 Village Green	Expenditure	72	2,260	2,188		2,188	3.2%
	plus Transfer from EMR	0	0	0			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(72)</u>	<u>(2,260)</u>	<u>(2,188)</u>			
310 Jubilee Rose Garden	Expenditure	240	500	260		260	48.0%
	plus Transfer from EMR	240	0	(240)			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(500)</u>	<u>(500)</u>			
315 Sadlers Way/Middleham Close	Expenditure	0	600	600		600	0.0%
320 Anchor Field	Expenditure	0	1,100	1,100		1,100	0.0%
330 Fingerpost Field	Expenditure	200	4,000	3,800		3,800	5.0%
	plus Transfer from EMR	97	0	(97)			
	Movement to/(from) Gen Reserve	<u>(103)</u>	<u>(4,000)</u>	<u>(3,897)</u>			
337 Almond Field	Expenditure	48	250	202		202	19.2%
	plus Transfer from EMR	48	0	(48)			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(250)</u>	<u>(250)</u>			
340 Broyle Lane / Broyle Close	Expenditure	156	2,365	2,209		2,209	6.6%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(156)</u>	<u>(2,365)</u>	<u>(2,209)</u>			

Summary Income & Expenditure by Budget Heading 30/07/2025

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
355	Pond Expenditure	10	10	0		0	100.0%
360	Play Area Inspections Expenditure	780	3,600	2,820		2,820	21.7%
370	Waste Expenditure	1,333	5,000	3,667		3,667	26.7%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(1,333)</u>	<u>(5,000)</u>	<u>(3,667)</u>			
380	Open Spaces Expenditure	2,917	14,835	11,918		11,918	19.7%
	plus Transfer from EMR	305	0	(305)			
	Movement to/(from) Gen Reserve	<u>(2,612)</u>	<u>(14,835)</u>	<u>(12,223)</u>			
390	Other Areas Expenditure	1,248	8,819	7,571		7,571	14.2%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(1,248)</u>	<u>(8,819)</u>	<u>(7,571)</u>			
Grand Totals:- Income		133,143	166,464	33,321			80.0%
	Expenditure	39,118	166,464	127,346	0	127,346	23.5%
	Net Income over Expenditure	<u>94,024</u>	<u>0</u>	<u>(94,024)</u>			
	plus Transfer from EMR	1,272	0	(1,272)			
	less Transfer to EMR	50,610	0	(50,610)			
	Movement to/(from) Gen Reserve	<u>44,686</u>	<u>0</u>	<u>(44,686)</u>			

Ringmer Parish Council

Bank - Cash and Investment Reconciliation as at 30 July 2025

		<u>Account Description</u>	<u>Balance</u>	
<u>Bank Statement Balances</u>				
1	30/07/2025	Barclays Current	172,883.58	
2	30/07/2025	Barclays Premium	102,472.53	
6	30/07/2025	Redwood Bank 95 Day CIL Funds	104,482.14	
7	30/07/2025	Redwood Bank 35 Day CIL Funds	114,563.88	
				494,402.13
<u>Other Cash & Bank Balances</u>				
		Public Sector Deposit Fund	95,789.54	
				95,789.54
				<u>590,191.67</u>
<u>Receipts not on Bank Statement</u>				
0	30/07/2025	All Receipts Cleared	0.00	
				0.00
Closing Balance				<u>590,191.67</u>
<u>All Cash & Bank Accounts</u>				
1		Barclay's Current	172,883.58	
2		Barclays Premium	102,472.53	
6		Redwood Bank 95 Day CIL Funds	104,482.14	
7		Redwood Bank 35 Day CIL Funds	114,563.88	
		Other Cash & Bank Balances	95,789.54	
		Total Cash & Bank Balances		<u>590,191.67</u>

Chairman: _____

Date: 12.08.25

Date: 30/07/2025

Ringmer Parish Council

Page 1

Time: 15:56

Barclay's Current

List of Payments made between 01/07/2025 and 30/07/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2025	Lewes District Council	68	234.00		Playground Inspections July
01/07/2025	Lewes District Council	69	470.40		Bins
01/07/2025	William's Gardening Services	70	16.00		Allotment work
01/07/2025	Carol Hodgson	71	11.00		Expenses
01/07/2025	Mulberry LA Services Ltd	72	48.00		Training
01/07/2025	East Sx Assn of Local Councils	73	48.00		Training LG
03/07/2025	Ash Towner Ltd	75	156.12		IT Services
11/07/2025	Mulberry LA Services Ltd	72	-30.00		Refund of overpayment
14/07/2025	Satswana Ltd	74	180.00		Satswana Data Protection
14/07/2025	Adobe Systems Ltd	76	19.97		Adobe
14/07/2025	Countrywide Grounds Maintenanc	77	1,157.90		Grass - contracted
14/07/2025	Lewes District Council	78	252.00		VG Bins 006259786
14/07/2025	Lewes District Council	79	24.00		Bins FPF 006259785
14/07/2025	Lewes District Council	80	18.00		Bins Broyle Rec 006259788
14/07/2025	Ash Towner Ltd	81	84.00		LogMeln Licence
15/07/2025	EDF Energy	82	590.36		Streetlight electricity supply
16/07/2025	Castle Water	83	166.02		Allotment water
16/07/2025	O2 Mobile Phones	84	30.86		Mobile
22/07/2025	Zen Internet Ltd	85	40.80		Broadband and landline
22/07/2025	Land Registry	86	7.00		Land reg search
25/07/2025	Nest Pension	87	255.50		Employers Pension contribution
25/07/2025	Countrywide Grounds Maintenanc	88	1,157.90		Grass contracted
28/07/2025	Salaries	89	3,770.82		Salaries
28/07/2025	HMRC Paye/NI	91	1,351.72		Tax/NI July
29/07/2025	Land Registry	92	7.00		Land reg search fee
29/07/2025	Amazon	93	21.91		Office Supplies
29/07/2025	Amazon	94	52.66		Office Supplies
29/07/2025	Amazon	95	4.17		Office Supplies
30/07/2025	Amazon	96	3.37		Office Supplies
Total Payments			10,149.48		

Chairman: _____

Date: 12.08.25