RINGMER PARISH COUNCIL

Minutes of the Full Council Meeting
Held on Tuesday 14th October 2025 at 19.00
In the Parish Rooms, Lucy Stone Room

Present:		
Cllr Nick Chaloner (NC)	Cllr Margaret Crompton (MC)	Cllr David Duke (DD)
Cllr John Kay (JK)	Cllr Jonathan Spencer (JS)	Cllr John Whitlock (JW) - Chairing
Other Attendees:		
District/County Cllr	Cllr. Johnny Denis	Cllr. Lucy Agace
Other	Annie Hazzard (AH) – Clerk	Carol Hodgson (CH) - Admin
Members of Public	1	

1.	**To receive and accept apologies for absence** Apologies were received and accepted from Cllr Linda Grange (LG), Cllr Marcia Morgan (MM), Cllr Gordon Sims (GS) and Cllr Alan West (AW)	
2.	**Declarations of Interest:** Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct. None received.	
3.	**Dispensation requests** None received.	
4.	**Minutes of previous meeting** To agree the Full Council minutes of the meeting held on 9th September '25 **RESOLVED: To approve and sign the minutes of the full council meeting held on 9th September 2025.**	
5.	**Public questions or comments:** Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded. A member of the public raised concerns about ongoing work at Pump Green to fix a persistent leak. A large hole has been dug behind the road sign. Spoil and hardcore has accumulated there due to two contractors working on site.	
6.	**If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:** 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' None required.	
7.	**Reports (Up to 15 mins) –** To receive and accept any reports submitted i. Clerk ii. MP iii. East Sussex County Councillor iv. Lewes District Councillor(s) v. PCSO Reports from The Clerk, James MacCleary MP, Cllr Emily O'Brien and PCSO Alan Ash had been previously circulated and were noted. Councillor Johnny Denis provided an update on the Local Government Reorganisation. The initial submission for the One East Sussex proposal was submitted last week by ESCC and LDC, with support from all councils in East Sussex except Wealden, who did not provide a proposal. The formal proposal recommending a mayor for the combined East Sussex area is scheduled to be presented to the ESCC Cabinet next week. A significant recent issue within the district has been the torching of the Mosque in Peacehaven, which has caused considerable distress in the community; however, the collective response has demonstrated genuine solidarity and support.	
8.	**Co-Option of Councillors** To consider any expressions of interest in accordance with Parish Council's Standing Orders. None received.	
9.	**Finance Matters**	
9.1	**To receive the latest Financial Reports.** Received and noted.	
9.2	**To approve and sign the latest bank reconciliation.** **RESOLVED: The latest bank reconciliation was approved and signed.**	
9.3	**To approve and sign the list of payments.** **RESOLVED: The list of payments was approved and signed.**	

10.	**Open Spaces and Related Matters**	
10.1	**To consider quotes for year 3 tree work across the Parish – see Clerks Report** Details of the quotes had been previously circulated before the meeting. **RESOLVED: To accept the quote from RJS Trees & Gardens** **ACTION: Office to notify the selected contractor.**	OFF
10.2	**Fingerpost Field** i. To consider quotes for the annual hedge cutting at Fingerpost Field – see Clerks Report Details of the quotes had been previously circulated before the meeting. **RESOLVED: To accept the quote from TJW Tree Services Ltd.** **ACTION: Office to notify the selected contractor.** ii. To receive an update on the Fingerpost Field consultation – see Clerks Report The Survey had been publicised at the recent Ringmer Village Hub, as well as on the Parish Council's website and through social media channels. Responses were being forwarded to and collated by JS/MC/MM	OFF JS/MC/ MM
10.3	**To consider a repair required to the stonework on the corner of the Old Churchyard Wall – see Clerks Report** **RESOLVED: To request the Church Warden obtains repair quotes and sends them to the PC.** **ACTION: Office to action the above resolution.**	OFF
10.4	**To consider a quote for removing the streetlight at Vicarage Way Lc A – See Clerks Report** **RESOLVED: To accept the quote from Balfour Beatty to remove the streetlight at Vicarage Way Lc A. Agreed for funding to come from General Reserves.** **ACTION: Office to advise Balfour Beatty to go ahead.**	OFF
10.5	**To consider a response to ESCC's proposed introduction of 6 Bus Stop clearways in Broyle Lane.** The deadline for making responses has now passed. ESCC has advised that they will proceed with the introduction of clearway markings at four bus stops: 2 on Broyle Lane and 2 on B2124 Laughton Road, Ringmer.	
11.	**General**	
11.1	Lewes District Sussex PCC town and parish feedback session 12th November 2025 – see Clerks Report. To consider putting forward any local issues that may be going unreported or overlooked by the Police or other agencies. **RESOLVED: To put forward the suggestions as per the Clerks Report plus additional comments received from residents.** **ACTION: NC to attend the meeting and send suggestions beforehand.**	NC
11.2	**St Mary the Virgin Church - Christmas Celebration Weekend 13th & 14th December 2025** To consider displaying a decorated tree in the Church **RESOLVED: To display a decorated tree in the Church. £150.00 budget allocated from General Reserves** **ACTION: JW to liaise with the Church to supply the tree. JW will arrange the decoration.**	JW
11.3	**ESFRS – Community Risk Management Plan 2025 – 2030** To consider attending a partner forum online on 24th October to help deliver the CRMP. **RESOLVED: AW to complete the short survey online.** **ACTION: AW to action the above.**	AW
13.	**Planning Matters –** To consider responses to Planning Applications:	
13.1	**LW/25/0544/CD - Land East of Uckfield Road (A26) Ringmer** Discharge of Conditions 15 (Surface Water Drainage) and 16 (Drainage Management and Maintenance) in relation to the approval of LW/22/0254 (Response by 20.10.25) **RESOLVED: Parish Council Decision: No comment**	
14.	**Reports, Correspondence, Questions and Future Agenda Items** To consider any correspondence received after this agenda has been published for noting or action. • Ringmer Village Hub 2025 – To receive any feedback. • Future agenda item: Ideas for using the current CIL Funds. • To invite PCSO Alan Ash to come along prior to the PC meeting to discuss local issues with Councillors and residents.	 ALL OFF
15.	**Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.** JK requested that the PC consider the following planning application for which the decision deadline was 29th September 2025, but no decision had been made. **LW/25/0540 - Street Record, Harveys Lane, Ringmer.**	

	Screening Opinion under Regulation 6 of the Town and Country Planning (EIA) Regulations 2017 for construction and operation of a ground mounted solar PV farm and Battery Energy Storage System (BESS), together with all associated works, ancillary infrastructure and equipment, landscaping, biodiversity improvements and access The chairman agreed for a comment to be submitted. **RESOLVED: Parish Council Decision: Consideration should be given to protect the rare native wood pasture in this area. It also skirts around an area of ancient woodland**	
	Meeting closed at 7.53pm	

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting in Parish Rooms, Lucy Stone Room - on Date 11th November 2025 at 19.00

Chairman		**Date: 11-Nov-25**

05/10/2025

14:50

Ringmer Parish Council

Balance Sheet as at 30/09/2025

31st March 2025			31st March 2026
	Current Assets		
3,514	VAT Control A/c	1,902	
128,638	Barclay's Current	233,582	
51,862	Barclays Premium	102,813	
94,728	Public Sector Deposit Fund	96,471	
114,564	Redwood Bank 35 Day CIL Funds	114,564	
104,482	Redwood Bank 95 Day CIL Funds	104,482	
497,788			**653,815**
497,788	**Total Assets**		**653,815**
	Current Liabilities		
0			**0**
497,788	**Total Assets Less Current Liabilities**		**653,815**
	Represented By		
155,875	General Reserves		244,398
99,044	EMR - CIL - unallocated		192,586
12,469	EMR - Comm Asset Rnl & Repair		12,372
9,500	EMR - Elections		10,300
389	EMR - Office Equipment Replace		1,832
500	EMR - Speed Reduction		500
1,440	EMR - Old Church		1,440
18,406	EMR - Lucy Stone Precinct proj		18,406
0	EMR - Play Equipment Replaceme		10,000
7,895	EMR - Open Spaces Maintenance		12,350
24,747	EMR - CIL - Ringmer NHP		24,747
7,592	EMR - CIL - Bus Shelters		0
9,526	EMR - CIL - Skatepark		9,526
32,000	EMR - CIL - Shopping Precinct		32,000
50,000	EMR - CIL - Cyclepath Extn		50,000
13,000	EMR - CIL - Village Gateway		13,000
35,000	EMR - CIL - Ringmer Rifle Club		0
13,565	EMR -Lightsource Grant Funds		13,565
6,842	EMR - Almond Field		6,794
497,788			**653,815**

05/10/2025

14:50

Ringmer Parish Council

Balance Sheet as at 30/09/2025

31st March 2025	31st March 2026

The above statement represents fairly the financial position of the authority as at 30/09/2025 and reflects its Income and Expenditure during the year.

Signed :
Chairman _____ Date : _____

Signed :
Responsible Financial Officer _____ Date :_____

Ringmer Parish Council

Summary Income & Expenditure by Budget Heading 30/09/2025

Cost Centre Report

			Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
100	Council	Income	215,494	165,450	(50,044)			130.2%
		Expenditure	819	1,800	981		981	45.5%
		Net Income over Expenditure	214,675	163,650	(51,025)			
		plus Transfer from EMR	0	0	0			
		less Transfer to EMR	50,950	0	(50,950)			
		Movement to/(from) Gen Reserve	112,774	163,650	(75)			
110	Staffing	Expenditure	33,331	73,783	40,452		40,452	45.2%
120	Office & General	Income	10	0	(10)			0.0%
		Expenditure	13,918	39,671	25,753		25,753	35.1%
		Net Income over Expenditure	(13,908)	(39,671)	(25,763)			
		plus Transfer from EMR	-243	0	243			
		less Transfer to EMR	0	0	0			
		Movement to/(from) Gen Reserve	(14,151)	(39,671)	(25,520)			
200	Allotments	Income	86	1,014	928			8.5%
		Expenditure	736	950	214		214	77.4%
		Movement to/(from) Gen Reserve	(650)					
210	Amenities	Expenditure	680	6,921	6,241		6,241	9.8%
		plus Transfer from EMR	0	0	0			
		Movement to/(from) Gen Reserve	(680)	(6,921)	(6,241)			
300	Village Green	Expenditure	247	2,260	2,013		2,013	10.9%
		plus Transfer from EMR	0	0	0			
		less Transfer to EMR	0	0	0			
		Movement to/(from) Gen Reserve	(247)	(2,260)	(2,013)			
310	Jubilee Rose Garden	Expenditure	260	1,000	740		740	26.0%
		plus Transfer from EMR	240	0	(240)			
		Movement to/(from) Gen Reserve	(20)	(1,000)	(980)			
315	Sadlers Way/Middleham Close	Expenditure	0	600	600		600	0.0%
320	Anchor Field	Expenditure	0	1,100	1,100		1,100	0.0%
330	Fingerpost Field	Expenditure	200	4,000	3,800		3,800	5.0%
		plus Transfer from EMR	97	0	(97)			
		Movement to/(from) Gen Reserve	(103)	(4,000)	(3,897)			
337	Almond Field	Expenditure	48	250	202		202	19.2%
		plus Transfer from EMR	48	0	(48)			
		less Transfer to EMR	0	0	0			
		Movement to/(from) Gen Reserve	0	(250)	(250)			
340	Broyle Lane / Broyle Close	Expenditure	156	2,365	2,209		2,209	6.6%
		plus Transfer from EMR	0	0	0			
		Movement to/(from) Gen Reserve	(156)	(2,365)	(2,209)			

Continued over page

Ringmer Parish Council

Summary Income & Expenditure by Budget Heading 30/09/2025

Cost Centre Report

			Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
355	Pond	Expenditure	10	10	0		0	100.0%
360	Play Area Inspections	Expenditure	1,170	3,600	2,430		2,430	32.5%
370	Waste	Expenditure	1,725	5,000	3,275		3,275	34.5%
		plus Transfer from EMR	0	0	0			
		Movement to/(from) Gen Reserve	(1,725)	(5,000)	(3,275)			
380	Open Spaces	Expenditure	4,223	14,835	10,612		10,612	28.5%
		plus Transfer from EMR	305	0	(305)			
		Movement to/(from) Gen Reserve	(3,918)	(14,835)	(10,917)			
390	Other Areas	Expenditure	2,042	8,819	6,777		6,777	23.2%
		plus Transfer from EMR	0	0	0			
		Movement to/(from) Gen Reserve	(2,042)	(8,819)	(6,777)			
		Grand Totals:- Income	215,590	166,464	(49,126)			129.5%
		Expenditure	59,563	166,964	107,401	0	107,401	35.7%
		Net Income over Expenditure	156,026	(500)	(156,526)			
		plus Transfer from EMR	447	0	(447)			
		less Transfer to EMR	50,950	0	(50,950)			
		Movement to/(from) Gen Reserve	105,523	(500)	(106,023)			

Ringmer Parish Council

Bank - Cash and Investment Reconciliation as at 5 October 2025

		Account Description	Balance	
Bank Statement Balances				
1	30/09/2025	Barclays Current	233,582.26	
2	30/09/2025	Barclays Premium	102,812.66	
6	30/09/2025	Redwood Bank 95 Day CIL Funds	104,482.14	
7	30/09/2025	Redwood Bank 35 Day CIL Funds	114,563.88	
				555,440.94
Other Cash & Bank Balances				
		Public Sector Deposit Fund	96,471.21	
				96,471.21
				651,912.15
Receipts not on Bank Statement				
0	05/10/2025	All Receipts Cleared	0.00	
				0.00
Closing Balance				651,912.15
All Cash & Bank Accounts				
1		Barclay's Current		233,582.26
2		Barclays Premium		102,812.66
6		Redwood Bank 95 Day CIL Funds		104,482.14
7		Redwood Bank 35 Day CIL Funds		114,563.88
		Other Cash & Bank Balances		96,471.21
		Total Cash & Bank Balances		651,912.15

Chairman:_____

Date: 14.10.25

Date: 05/10/2025 Ringmer Parish Council

Time: 15:21 Barclay's Current

List of Payments made between 01/09/2025 and 30/09/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/09/2025	Lewes District Council	117	234.00		Playground Inspections Aug
01/09/2025	Annie Hazzard	118	7.00		Expenses
02/09/2025	Ash Towner Ltd	120	156.12		IT Services
02/09/2025	Lewes District Council	121	235.20		Bins
02/09/2025	RJS Trees and Gardens	122	210.00		VG dead elm removal
02/09/2025	East Sx Assn of Local Councils	123	48.00		Training - Canva
02/09/2025	William's Gardening Services	124	10.00		Allotement water meter reading
02/09/2025	Ricoh Uk Ltd	125	1,701.78		Inv overpaid 102718544
02/09/2025	Galaxy Technical Solutions	126	96.00		PA system - Picnic
04/09/2025	Work In Progress	119	30.00		WIP Picninc fee
04/09/2025	Work In Progress	119A	20.00		WIP Picnic fee
08/09/2025	Ricoh Uk Ltd	125A	-1,531.00		Refund of error
09/09/2025	Chestnut Tree House	127	100.00		Picnic Donation
15/09/2025	Adobe Systems Ltd	128	19.97		Adobe Licence
15/09/2025	O2 Mobile Phones	129	13.20		Mobile
16/09/2025	Castle Water	130	107.40	Allotment water	Castle Water
16/09/2025	St John Ambulance	131	171.60		Picnic Fee St John Amb
17/09/2025	Royal British Legion	132	24.49		Remembrance Wreath
17/09/2025	Clear Councils	133	2,165.04		Insurance Yr 1 of 3
17/09/2025	PKF Littlejohn	134	1,638.00		External Audit Fee
17/09/2025	Cliffe Bonfire	135	1,000.00		Picnic fee Marquee
22/09/2025	Zen Internet Ltd	136	42.30		Broadband and Landline
22/09/2025	Hallmark Engraving & Signs Ltd	137	158.34		G May memorial plaque
22/09/2025	RJS Trees and Gardens	138	204.00		Churchyard treework
25/09/2025	Countrywide Grounds Maintenanc	139	1,157.90		Grass - contracted
29/09/2025	Salaries	140	3,784.84		Salary - Sept
29/09/2025	HMRC Paye/NI	142	1,478.97		Tax/NI - Sept
29/09/2025	Isla Francis	143	44.00		Cleaning Sept
29/09/2025	Nest Pension	144	265.99		Employer Pension Sept

Total Payments 13,593.14