

# RINGMER PARISH COUNCIL

To all Members of Ringmer Parish Council you are hereby summoned to the  
 Parish Council Meeting to be held on  
 Tuesday 13<sup>th</sup> January 2026 at 19.00  
 In the Parish Rooms, Old School Close, Ringmer, East Sussex, BN8 5RA

Meeting called by: Annie Hazzard – Clerk

Signature: *Annie Hazzard*

Meeting called: 8<sup>th</sup> January 2026

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

| Agenda Items |   |     |
|--------------|---|-----|
| 1.           | <b>To receive and accept apologies for absence</b>  |     |
| 2.           | <b>Declarations of Interest:</b><br>Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.   |     |
| 3.           | <b>Dispensation requests</b>  |     |
| 4.           | <b>Minutes of previous meeting</b><br>To agree the Full Council minutes of the meeting held on 9 <sup>th</sup> December 2025.   |     |
| 5.           | <b>Public questions or comments:</b> Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded.  |     |
| 6.           | <b>If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</b> 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' |     |
| 7.           | <b>Reports (Up to 15 mins)</b> – To receive and accept any reports submitted<br>i. Clerk ii. MP iii. East Sussex County Councillor iv. Lewes District Councillor(s) v. PCSO   |     |
| 8.           | <b>Co-Option of Councillors</b><br>To consider any expressions of interest in accordance with Parish Council's Standing Orders.   |     |
| 9.           | <b>Finance Matters</b>  |     |
| 9.1          | To receive the latest Financial Reports.  | ALL |
| 9.2          | To approve and sign the latest bank reconciliation.   | ALL |
| 9.3          | To approve and sign the list of payments.   | ALL |
| 10.          | <b>Open Spaces and Related Matters</b>  |     |
| 10.1         | <b>Annual Safety Inspection of play areas – Village Green, Fingerpost Field and Broyle Close</b><br>To review and consider any action necessary – see Clerk's report  | ALL |
| 11.          | <b>General</b>  |     |
| 11.1         | <b>Lewes District Council Local Plan Consultation.</b><br>To consider a response  | ALL |
| 11.2         | <b>Christmas Tree</b><br>To consider where to site the Christmas Tree for 2026 – see Clerk's report   | ALL |
| 11.3         | <b>Ringmer Neighbourhood Plan Review Steering Group</b><br>To review and extend the duration of the group's terms of reference – see Clerk's report.  | ALL |
| 12.          | <b>Planning Matters</b> – To consider responses to Planning Applications:   |     |
| 12.1         | <b>LW/25/0392/CD - Land North Of Lewes Road, Ringmer</b><br>Discharge of Condition 29 (Highway Drainage) in relation to the approval of LW/23/0752 (Response by 03/02/06)   | ALL |
| 12.2         | <b>LW/25/0400/CD - Land North Of Lewes Road, Ringmer</b><br>Discharge of Condition 4 (Drainage Maintenance and Management) in relation to the approval of LW/23/0752 (Response by 03/02/26)   | ALL |
| 12.3         | <b>LW/25/0408/CD - Land North Of Lewes Road, Ringmer</b><br>Discharge of Condition 3 (Surface Water Drainage) in relation to the approval of LW/23/0752 (Response by 03/02/26)  | ALL |

|       |   |     |
|-------|---|-----|
| 12.4  | <b>LW/25/0626 - Coban, Lewes Road, Ringmer. BN8 5QD</b><br>Single and two storey rear extension and front porch extension. (Response by 02/01/26)   | ALL |
| 12.5  | <b>LW/25/0669 - Rest Harrow, Gote Lane, Ringmer. BN8 5HU</b><br>Erection of single-storey side/rear extensions, replacement of existing single garage with double garage, addition of first floor and front porch to the existing dwelling and associated alterations. (Response by 08/01/26)                       | ALL |
| 12.6  | <b>LW/25/0670 - Clayhill House, Uckfield Road, Ringmer. BN8 5RU</b><br>Variation of Condition 1 (approved plans) in relation to approval LW/22/0849 to enable minor material amendments to the landscape and outbuilding refurbishment. (Response by 15/01/26)  | ALL |
| 12.7  | <b>LW/25/0671 - Clayhill House, Uckfield Road, Ringmer. BN8 5RU</b><br>Variation of Condition 1 (approved plans) in relation to approval LW/22/0850 to enable minor material amendments to the landscape and outbuilding refurbishment. (Response By 15/01/26)  | ALL |
| 12.8  | <b>LW/25/0678 - Orchard House, Neaves Lane, Ringmer. BN8 5UA</b><br>Demolition of existing workshop, single storey barn extension and erection of new storage building (Response by 12/01/26)   | ALL |
| 12.9  | <b>LW/25/0680 - Orchard House, Neaves Lane, Ringmer. BN8 5UA</b><br>Erection of 2no. holiday pods with access. Response by 13/01/26)  | ALL |
| 12.10 | <b>LW/25/0691/CD - Land North of Lewes Road, Ringmer</b><br>Discharge of conditions 6 (Foul Drainage), 10 (Biodiversity Method Statement), 15 (Archaeological Works), 16 (Contaminated Land), 20 (CMP), 27 (Construction Access) and 31 (Condition Survey) relating to approval LW/25/0411. (Response by 15/01/26). | ALL |
| 12.11 | <b>LW/25/0700 - 11 Shepherds Way, Ringmer. BN8 5LT</b><br>Construction of a single story front porch. (Response by 16/01/26)  | ALL |
| 13.   | <b>Reports, Correspondence, Questions and Future Agenda Items</b><br>To consider any correspondence received after this agenda has been published for noting or action.   | ALL |
| 14.   | <b>Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.</b>  | GS  |

**THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND**

**Date of Next Council Meeting in Parish Rooms, Lucy Stone Room**

**Date 10<sup>th</sup> February 2026 at 19.00**