

RINGMER PARISH COUNCIL

To all Members of Ringmer Parish Council you are hereby summoned to the
Annual Statutory Meeting to be held on
Tuesday 5th May 2026 at 19.00
In the Parish Rooms, Old School Close, Ringmer, East Sussex, BN8 5RA

Meeting called by: Annie Hazzard – Clerk

Signature: Annie Hazzard

Meeting called: 29th April 2026

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items		
1.	Election of Chairman and Signing of Declaration of Acceptance	ALL
2.	To receive and accept apologies for absence	
3.	Declarations of Interest: Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	ALL
4.	Dispensation requests	ALL
5.	Election of Vice Chairman	
6.	Minutes of previous meeting To agree the Full Council minutes of the meeting held on 14 th April 2026	ALL
7.	Public questions or comments: Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded.	
8.	If the Council wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
9.	Appointments of Members to Committees i. Internal Control - 3 Members (25/26 MC, LG, MM) ii. Office & Finance Committee - To appoint 5 members of the Council (25/26 NC, DD, JK, GS, AW) iii. Personnel Committee - To appoint the Chairman of Parish Council, the Vice Chairman of the Parish Council + 1 member of the Council (25/26 MM, GS, JW) iv. Planning Committee - To appoint Chair, Vice Chair and Whole Council (25/26 JK, JW)	ALL ALL ALL ALL
10.	Appointments to Outside Bodies i. East Sussex Assoc. of Local Councils representatives - 2 representatives with voting rights (25/26 GS, JW) ii. Jubilee Cottages Housing Trust Mgmt. Committee - Chair & 4 Members (25/26 JW Chair, MC, DD, LG, JK) iii. Lewes District Association of Local Councils – Chair and Vice Chair as representatives. (25/26 GS, JW) iv. To consider Liaison Cllrs - Development Sites - 3 Members (25/26 NC, LG, JK) v. Liaison Cllr - Local schools - 1 Member (25/26 DD) vi. Liaison Cllr - Ringmer's Businesses & Village Shop Association - 1 Member (25/26 NC) vii. Liaison Cllr - Community Safety/Traffic - 1 Member (25/26 LG) viii. Liaison Cllr - Police & Sussex Police Joint Action Group (JAG) representative - 2 Members (25/26 NC) ix. Ringmer Village Hall Management Committee - 1 Member (25/26 JW)	ALL ALL ALL ALL ALL ALL ALL ALL ALL
11.	Policies for review and adoption – see Clerk's Report i. Code of Conduct ii. Standing Orders iii. Financial Regulations iv. Data Protection Policy	ALL ALL ALL ALL
12.	Terms of Reference for review i. Office & Finance ii. Personnel Committee iii. Planning Committee	ALL ALL ALL
13.	Meeting Schedule June 2026 - May 2027 - To agree meeting dates.	ALL
14.	Reports (Up to 15 mins) – To receive and accept any reports submitted i. Clerk ii. MP iii. East Sussex County Councillor iv. Lewes District Councillor(s) v. PCSO	

15.	Co-Option of Councillors To consider any expressions of interest in accordance with Parish Council's Standing Orders.	
16.	Finance Matters	
16.1	To receive the latest Financial Reports.	ALL
16.2	To approve and sign the latest bank reconciliation.	ALL
16.3	To approve and sign the list of payments.	ALL
17.	To consider recommendations from the O&F Committee meeting on 23-Apr-26 requiring action / decision <ul style="list-style-type: none"> i. To consider where to allocate the expected £227,258.58, CIL funds. ii. To receive the internal audit report by Jackie Scarff of Mulberry Local Authority Services Ltd. See Clerk's report. iii. To approve the Annual Governance Statement (AGAR Section 1). iv. To confirm the accuracy of the Annual Return - Accounting Statement (AGAR Section 2). v. To approve the year end accounts to 31st March 2026. vi. To approve the funding application from Wildflower Ringmer for £500.00 	ALL
18.	Open Spaces and Related Matters	
18.1	Safe Walking Routes To consider a request to create safe pedestrian routes on Gote Lane, Potato Land, and Ham Lane.	ALL
19.	General	
19.1	To consider installing bins at the 2 "Yeomans" bus stops. See Clerk's report.	ALL
20.	Planning Matters – To consider responses to Planning Applications:	
	None at time of issuing agenda.	
21.	Reports, Correspondence, Questions and Future Agenda Items To consider any correspondence received after this agenda has been published for noting or action.	ALL
22.	Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.	GS

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting in Parish Rooms, Lucy Stone Room

To be advised