

Clerk's Report – Full Council Meeting 8th September 2026

Agenda Items

9.4	Financial Regulations – Procurement. Parish Councillors are asked to consider increasing the Clerk's delegated spending authority under Financial Regulations paragraph 5, specifically points 5.8 and 5.9. This would provide greater flexibility when obtaining quotations and appointing contractors for routine works and services. The current requirements can mean contractors are asked to quote for relatively minor expenditure, creating additional administration for both the contractors and the Parish Council and, in some cases, leading contractors to decline to quote. A suitable increase in the Clerk's delegated authority would reduce unnecessary administrative burden and improve the Council's ability to secure contractors, while maintaining appropriate financial oversight. It is also recommended that paragraph 5.15 be amended to clarify that spending authorised from earmarked reserves, as well as spending against approved budget lines, falls within the relevant spending authority.
10.1	Bank Signatories Cllr John Kay has stepped down from the Office & Finance Committee for 2026/27 and has been replaced by Cllr Andrew Day. The O&F Committee recommends removing Cllr Kay as a signatory from all Parish Council accounts and adding Cllr Day as a signatory to the Barclays Current and Deposit accounts and CCLA.
11.3	Speed Indication Device Following the Full Council decision on 14th July 2026, item 11.5i, LG reviewed and compared the SID quotations and recommended the Elan City Solar model as the most suitable option. As the quotation was valid for 60 days, the order was placed to secure the discounted price.
12.2	Peoples' Emergency Briefing on Climate Crisis. The Peoples' Emergency Briefing film was shown at Ringmer Village Hall on 13th June, with a follow-up meeting held on 13th August 2026. Rosemary Colebourn attended the August Parish Council meeting to ask that all Councillors watch the film, support the development of a proactive climate resilience and preparedness policy in collaboration with local community groups and relevant authorities, and nominate a Parish Councillor to attend or join the proposed Ringmer Climate Support Group.

General

Village Pump Wheel House

The oak post and rail fencing surrounding the pump house was dilapidated and broken in places. A replacement has been authorised at a cost of £2,135.00 under delegated authority to the Clerk with authorisation from the Vice Chair

Planning Decisions

Description	RPC Decision	LDC Decision
LW/26/0291 - Lion Cottage, Broyle Lane, BN8 5PH Variation of Condition 1 (Plans) of the application LW/25/0743 to increase the size the rear ground-floor extension and the right part of the gable	No comment	Approved (04/08/26)
LW/26/0309 - Laburnum House, Lewes Road, BN8 5QD Removal of existing rear conservatory and erection of single storey rear extension, replacement of existing garage door with window to match existing	Supports the planning proposal	Approved (02/09/26)
LW/26/0314/CD - Broyle Gate Farm, Lewes Road, Discharge of Conditions 21 (Contamination), 24 (Air Quality) and 28 (Flood lighting) of Planning Appeal Decision APP/P1425/W/22/3298993 (Refused Application LW/21/0937)	No objection, provided the permitted operating hours for the floodlights are confirmed.	Approved (18/08/26)
LW/26/0324 - Wish Farm Barn, Moor Lane. BN8 5UP Variation of Condition 3 (Shutters and Blinds) in relation to approval LW/25/0422 to change the location of approved rear window at ground floor level, add 3no. skylights to side elevations, remove 3no. rear rooflights and side door and install motorised blinds to rear first floor windows	No comment	Approved (01/09/26)

LW/26/0342 - 46 Sadlers Way, Ringmer. BN8 5HG Demolition of the existing rear-side conservatory and replacement with a single-storey rear-side extension; alterations to fenestration on the rear-side elevation; erection of a two-storey infill extension between the existing dwelling and detached garage; and first-floor extension to the existing garage to provide additional habitable accommodation	Objects	Approved (02/09/26)
LW/25/0400/CD - Land North of Lewes Road, Discharge of Condition 4 (Drainage Maintenance and Management) in relation to the approval of LW/23/0752	No objection subject to updated response from ESCC.	Approved (31/07/26)
LW/25/0580/CD - Theydon Hall, Green Lane. BN8 5AD Discharge of condition 3 (Stopping up) relating to approval LW/23/0436	No comment	Approved (12/08/26)

Determined Appeals

Description	RPC Decision	Planning Inspectorate decision
LW/25/0680 - Orchard House, Neaves Lane. BN8 5UA Erection of 2no. holiday pods with access	Supports	Allowed (30/07/26) Permission is granted