

RINGMER PARISH COUNCIL

Minutes of the Full Council Meeting

Held on Tuesday 9th June 2026 at 19.00

In the Parish Rooms, Old School Close, Ringmer, East Sussex, BN8 5RA

Present:			
Cllr Joe Carhart (JC)	Cllr Nick Chaloner (NC)	Cllr Linda Grange (LG)	Cllr John Kay (JK)
Cllr Gordon Sims (GS)	Cllr Jonathan Spencer (JS)	Cllr Alan West (AW)	Cllr John Whitlock (JW)
Other Attendees:			
District/County Cllr	Cllr Lucy Agace (LA)		
Other	Carol Hodgson (CH) - Admin		
Members of Public	1		

Agenda Items		
1.	To receive and accept apologies for absence Apologies were received and accepted from Cllrs Margaret Crompton (MC), Dave Duke (DD), Andrew Day (AD) and Marcia Morgan (MM).	
2.	Declarations of Interest: Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct. JW declared an interest in planning application items 12.8 and 12.9 as both an immediate neighbour and the agent for the applications.	
3.	Dispensation requests None received.	
4.	Minutes of previous meeting To agree the Full Council minutes of the meeting held on 5 th May 2026 RESOLVED: To approve and sign the minutes of the Annual Statutory Meeting held on 5th May 2026	
5.	Public questions or comments: Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded. No comments or questions received.	
6.	If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' Not required.	
7.	Reports (Up to 15 mins) – To receive and accept any reports submitted i. Clerk ii. MP iii. East Sussex County Councillor iv. Lewes District Councillor(s) v. PCSO Reports from The Clerk, MP James MacCleary, Cllr. Emily O'Brien and PCSO Alan Ash had been previously circulated and were noted.	
8.	Co-Option of Councillors To consider any expressions of interest in accordance with Parish Council's Standing Orders. One application has been received from Joseph Carhart. RESOLVED: Joe Carhart was voted onto the Council by a unanimous vote, signed the Declaration of Acceptance of Office and joined the meeting as a Councillor thereafter.	
9.	Finance Matters	
9.1	To receive the latest Financial Reports. Received and noted	
9.2	To approve and sign the latest bank reconciliation. RESOLVED: The latest bank reconciliation was approved and signed.	
9.3	To approve and sign the list of payments. RESOLVED: The list of payments was approved and signed.	
9.4	To ratify the decision to move the CIL funds received from LDC of £227,258.58 to C&C 95 day account - see Clerk's report RESOLVED: The decision to move the CIL funds received from LDC of £227,258.58 to C&C 95 day account was ratified.	

9.5	To receive and review quotes for the amended CIL grant application submitted by Ringmer Village Hall regarding the refurbishment of the Village Hall's external toilet facilities – see Clerk's report. RESOLVED: To approve £9,684 in funding for the refurbishment of the external toilets at Ringmer Village Hall. Subject to the Clerk's confirmation, the funding will be provided from CIL funds. ACTION: The Clerk to obtain confirmation that CIL funding can be used for this project. ACTION: Advise Ringmer Village Hall of the outcome.	Off Off
10.	Open Spaces and Related Matters	
10.1	To consider the proposed increase in charges of 'Children Play Area' Inspections by Lewes DC - see Clerk's report. RESOLVED: To appoint an independent inspector to carry out play area inspections for £50 per week. ACTION: To notify Lewes DC of the termination of the play inspections services. ACTION: To action the above decision.	Off Off
10.2	To consider a request to sell Ice Creams from a vintage truck on the Village Green at cricket matches. The Chairman called a vote, with six in favour and one against. RESOLVED: To allow Indulgent Ice Creams to sell ice cream from a vintage truck on the Village Green during cricket match days, subject to the provision of waste disposal facilities. ACTION: To action the above decision.	Off
10.3	To consider proposed arrangements and a charge for James Richards Circus in July 2026. RESOLVED: To permit James Richards Circus to use Ringmer Village Green on 15th and 16th July, in accordance with the agreed arrangements, subject to a refundable holding deposit of £200 and a hire fee of £300. ACTION: To action the above decision.	Off
11.	General	
11.1	To review the Investment Policy – see Clerk's Report RESOLVED: To approve increasing the FSCS limit from £85k to £120k and schedule the next annual review for May alongside the other policies.	
11.2	To review the Emergency Plan and agree a 2 yearly review – see Clerk's Report RESOLVED: To approve the updated contact details, including the addition of JC as an RPC contact. ACTION: To action the above decision.	Off
11.3	To request a meeting with the new ESCC councillors – see Clerk's report. RESOLVED: To arrange a meeting with the ESCC Lead Councillor together with the Lead Member for Transport and Environment to open up discussions on safer roads in Ringmer. ACTION: To action the above decision to include copying in Cllr. Johnny Denis.	Off
11.4	To consider a response to the new South Downs Local Plan (Proposed Submission) – see Clerk's Report RESOLVED: To grant JW delegated authority to respond on behalf of the Parish Council.	JW
11.5	To consider a response to the modified proposals for local government reorganisation in East Sussex and Brighton and Hove Consultation – see Clerk's Report RESOLVED: To grant LG and AD delegated authority to respond on behalf of the Parish Council.	LG / AD
11.6	To consider proposed arrangements and a charge for James Richards Circus in July 2026. Duplication of item 10.3	
12.	Planning Matters – To consider responses to Planning Applications:	
12.1	LW/26/0275 - Puckham, Lewes Road, Ringmer. BN8 5ER Single storey ground floor rear extension, two storey front extension, conversion of garage into living space, addition of canopy over front porch and Juliette balcony to rear elevation, and alteration of existing fenestration. (Response by 29/06/26) RESOLVED: Parish Council decision: Supports this application. The Council considers that the proposed extensions and alterations are appropriate to the scale and character of the existing dwelling and would not result in any significant adverse impact on the surrounding area. The development represents a reasonable enhancement of the property, providing additional living accommodation while remaining in keeping with the residential nature of the site. The Council notes that the proposal includes alterations to the existing dwelling, conversion of the garage to living space, and associated external changes. These works are considered acceptable and are not considered likely to give rise to unacceptable impacts on neighbouring residential amenity in terms of overlooking, loss of light, or overbearing effect. Accordingly, Ringmer Parish Council recommends approval of application LW/26/0275.	
12.2	LW/26/0248 - 1 Ashtonville, Harrisons Lane, Ringmer. BN8 5LN Two storey side/rear extension. (Response by 23/06/26) RESOLVED: Parish Council decision: Recommends refusal of this application.	

	The Council is concerned that the proposed development, including the two-storey rear extension and additional bedroom accommodation, would increase the intensity of occupation of the dwelling and generate a greater demand for parking. The application does not demonstrate that sufficient off-street parking can be provided on the site whilst maintaining unrestricted access along the shared driveway to the adjoining neighbour's garage. The Council notes that the shared driveway serves neighbouring properties and must remain available at all times to enable access to the adjoining garage. Insufficient information has been provided to demonstrate that adequate parking provision can be achieved without adversely affecting this access arrangement. Furthermore, Harrisons Lane already experiences significant parking pressures. Many properties within the lane have limited or no off-street parking provision and consequently rely on on-street parking. As a result, on-street parking is frequently at or near capacity. The Council considers that the additional parking demand arising from the proposed development is likely to result in further on-street parking, exacerbating existing congestion, restricting vehicle movements and creating potential highway safety concerns. The proposal is therefore contrary to Policy 8.3 (Parking Provision) of the Ringmer Neighbourhood Plan, which seeks to ensure that development provides sufficient off-road parking and does not exacerbate existing parking problems within the parish. For these reasons, Ringmer Parish Council recommends refusal of application LW/26/0248.	
12.3	LW/26/0229 - The Stables, The Holdings, Old Uckfield Road, Ringmer. BN8 5RY Addition of 1 no. rear dormer at first floor level. (Response by 12/05/26) RESOLVED: Parish Council decision: Approval of this application. The Council considers that the proposed rear dormer is a modest addition that is proportionate to the existing dwelling and appropriately located on the rear elevation. The proposal is not considered to result in any significant harm to the character or appearance of the property or the surrounding area. The Council is satisfied that the development would not give rise to any unacceptable impact on neighbouring residential amenity through overlooking, loss of light, or overbearing effect. Furthermore, the proposal does not raise any concerns regarding parking, access, or highway safety. Accordingly, Ringmer Parish Council recommends approval of application LW/26/0229.	
12.4	LW/26/0218 - The Limes, Wellingham Farm, Wellingham Lane, Wellingham, Ringmer. BN8 5SW Single storey side extension. Response by 28/05/26 RESOLVED: Parish Council decision: RPC notes that planning permission for this proposal was already granted on 5 June 2026. Accordingly, the Parish Council makes no comment on application LW/26/0218 as the development has already been approved by the Local Planning Authority.	
12.5	LW/26/0201/CD - Land North of Lewes Road, Ringmer Discharge of condition 2 (External Materials) in relation to approval of LW/25/0411. (Detn by 10/06/26) RESOLVED: Parish Council decision: RPC has reviewed the details submitted in support of the discharge of Condition 2 relating to external materials. The Council considers that the proposed use of flint blockwork and natural tile hanging is appropriate and reflects materials commonly found within the local area. These elements are considered to respond positively to the character of the site and its surroundings. However, the Council notes that the proposed timber-effect Supertech white/black uPVC boarding is less appropriate in this location. Given the proximity of the Grade II listed Broyle Gate Farmhouse and the historic Broyle Gate Farmstead opposite the site, the Council considers that white-painted or black-stained timber weatherboarding would provide a more sympathetic and authentic response to the rural and historic character of the area. Whilst the Council raises this concern regarding the proposed boarding material, it otherwise considers the submitted materials acceptable and recommends that the Local Planning Authority give careful consideration to the use of genuine timber weatherboarding in place of the proposed uPVC product.	
12.6	LW/26/0198/CD - 7 Anchor Field, Ringmer. BN8 5QN Discharge of Conditions 2 (EVCP), 3 (Cycle Storage) and 4 (Landscaping) in relation to approval of LW/20/0209. (Response by 12/06/26) RESOLVED: Parish Council decision: RPC has reviewed the submitted details relating to the discharge of Conditions 2, 3 and 4 and wishes to make no comment on this application.	
12.7	LW/26/0184/CD - Upper Wellingham, Farm Wellingham Lane, Wellingham, Ringmer. BN8 5SN Discharge of Conditions: 4 (Landscaping), 10 (Drainage 1 SuDS) and 11 (Drainage 2 Foul Water) in relation to approval LW/25/0263. (Response by 12/06/26)	

	RESOLVED: Parish Council decision: RPC has reviewed the submitted details relating to the discharge of Conditions 4, 10 and 11 and wishes to make no comment on this application.	
12.8	LW/26/0173 - The Yews, Lewes Road, Ringmer. BN8 5ET Erection of single-storey infill extension linking main house with existing garage, minor enlargement and partial conversion of garage into habitable space. (Response by 04/06/26) RESOLVED: Parish Council decision: Supports this application, subject to approval by the Conservation Officer.	
12.9	LW/26/0172 - The Yews, Lewes Road, Ringmer. BN8 5ET Erection of single-storey infill extension linking main house with existing garage, minor enlargement and partial conversion of garage into habitable space. (Response by 04/06/26) RESOLVED: Parish Council decision: Supports the application, subject to approval by the Conservation Officer.	
12.10	LW/25/0680 (APPEAL/26/0010) - Orchard House, Neaves Lane, Ringmer. BN8 5UA Erection of 2no. holiday pods with access. (Representations to be received by 01/07/26) RESOLVED: Parish Council decision: Notes that it considered this application at its meeting on 13 January 2026 and resolved to support the proposal. The Council considered that the proposed holiday accommodation represented a modest form of rural tourism development that would not cause significant harm to the character of the area and would support the local rural economy. The scale and nature of the development were considered appropriate to the site and its surroundings. Accordingly, Ringmer Parish Council maintains its previous position and supports the appeal. To grant JW delegated authority to submit a written response on behalf of the Parish Council.	JW
12.11	LW/25/0660 (APPEAL/26/0009) - Land East of The Orchards, Uckfield Road, Ringmer. BN8 5RX Phased erection of 8 self-build and custom dwellings. (Representations to be received by 29/06/26) RESOLVED: To grant JW delegated authority to submit a written response having regard to RPC's original objection dated 18 December 2025 and taking into account the findings and conclusions of the recent appeal decision relating to the adjacent Merlins site.	JW
12.12	As the consultee response deadline was 2 July 2026, the following planning application was considered. LW/26/0301 - 32. Delves Way, Ringmer. BN8 5JU Demolition of existing rear conservatory, and conversion of garage and covered area for the erection of single storey rear extension with new side windows. (Response by 02/07/26) RESOLVED: Parish Council decision: Has no objections to this planning proposal.	
13.	Reports, Correspondence, Questions and Future Agenda Items To consider any correspondence received after this agenda has been published for noting or action. • LG noted the revised appeal date of 21st July 2026 for the fish farmer's dwelling (Land Adjacent to Shortgate Industrial Park, The Broyle). JK will be attending. • JW reported on the Ringmer Village Hall trustees' meeting regarding the removal of the litter bin outside the village hall. JW will forward details to The Clerk. • AW reported that the defibrillator outside the Village Hall had failed. If suitable, the defibrillator inside the hall would be moved outside. Information on funding sources for potential replacement and ongoing maintenance would be passed to the trustees. • NC asked for an update on the Shopping Precinct project. JW said the project was almost ready to go to tender. GS and JW will liaise with the Clerk on the next steps. • LG will be attending the stakeholder engagement event for potential improvements to A26 corridor on 25th June 2026	JW GS /JW
14.	Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting. None received.	
	Meeting closed at 8.20pm	

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting in Parish Rooms, Lucy Stone Room

Date 14th July 2026 at 19.00

Chairman		Date	14.07.26
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01/06/2026

Ringmer Parish Council

10:43

Balance Sheet as at 31/05/2026

31st March 2026

31st March 2027

Current Assets

3,447	VAT Control A/c	4,010
62,784	Barclay's Current	125,566
42,019	Barclays Premium	26,093
98,701	Public Sector Deposit Fund	99,015
300,000	Cambridge and Counties	530,918
119,030	Redwood Bank 35 Day CIL Funds	119,030
108,584	Redwood Bank 95 Day CIL Funds	108,584

734,567

1,013,216

734,567 Total Assets

1,013,216

Current Liabilities

0

0

734,567 Total Assets Less Current Liabilities

1,013,216

Represented By

60,733	General Reserves	126,926
30,450	EMR - CIL - unallocated	261,368
12,372	EMR - Comm Asset Rnl & Repair	10,585
10,300	EMR - Elections	10,300
1,832	EMR - Office Equipment Replace	1,832
500	EMR - Speed Reduction	500
6,877	EMR - Old Church	6,877
18,406	EMR - Lucy Stone Precinct proj	18,406
10,000	EMR - Play Equipment Replaceme	10,000
10,096	EMR - Open Spaces Maintenance	10,096
21,407	EMR - CIL - Ringmer NHP	21,407
17,777	EMR - CIL - Skatepark	1,850
32,000	EMR - CIL - Shopping Precinct	32,000
50,000	EMR - CIL - Cyclepath Extn	50,000
13,000	EMR - CIL - Village Gateway	13,000
100,000	EMR - CIL - Affordable Housing	100,000
300,000	EMR - CIL - Infrastructure Pro	300,000
11,501	EMR -Lightsource Grant Funds	11,001
12,816	EMR - Almond Field	12,816
5,000	EMR - Devolution Costs	5,000
2,000	EMR - Public Toilets	2,000
2,500	EMR - LSource - Pond Project	2,500

01/06/2026

Ringmer Parish Council

10:43

Balance Sheet as at 31/05/2026**31st March 2026****31st March 2027**

5,000 EMR - CIL - Speed Indicator De

4,753

734,567**1,013,216**

The above statement represents fairly the financial position of the authority as at 31/05/2026 and reflects its Income and Expenditure during the year.

Signed :

Chairman

Date : _____

Signed :

Responsible
Financial

Date : _____

01/06/2026

Ringmer Parish Council

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Summary Income & Expenditure by Budget Heading 31/06/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100 Council	Income	314,875	170,585	(144,290)			184.6%
	Expenditure	0	1,800	1,800		1,800	0.0%
	Net Income over Expenditure	<u>314,875</u>	<u>168,785</u>	<u>(146,090)</u>			
	plus Transfer from EMR	0	0	0			
	less Transfer to EMR	230,918	0	(230,918)			
	Movement to/(from) Gen Reserve	<u>(146,961)</u>	<u>168,785</u>	<u>84,828</u>			
110 Staffing	Expenditure	12,871	78,487	65,616		65,616	16.4%
120 Office & General	Income	48	0	(48)			0.0%
	Expenditure	3,818	40,965	37,147		37,147	9.3%
	Net Income over Expenditure	<u>(3,770)</u>	<u>(40,965)</u>	<u>(37,195)</u>			
	plus Transfer from EMR	500	0	(500)			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(3,270)</u>	<u>(40,965)</u>	<u>(37,695)</u>			
200 Allotments	Income	26	1,014	988			2.6%
	Expenditure	89	1,423	1,334		1,334	6.2%
	Movement to/(from) Gen Reserve	<u>(63)</u>					
210 Amenities	Expenditure	308	7,221	6,914		6,914	4.3%
	plus Transfer from EMR	248	0	(248)			
	Movement to/(from) Gen Reserve	<u>(60)</u>	<u>(7,221)</u>	<u>(7,161)</u>			
300 Village Green	Expenditure	0	2,250	2,250		2,250	0.0%
	plus Transfer from EMR	0	0	0			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(2,250)</u>	<u>(2,250)</u>			
310 Jubilee Rose Garden	Expenditure	0	350	350		350	0.0%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(350)</u>	<u>(350)</u>			
320 Anchor Field	Expenditure	0	600	600		600	0.0%
330 Fingerpost Field	Expenditure	17,714	3,400	(14,314)		(14,314)	521.0%
	plus Transfer from EMR	17,714	0	(17,714)			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(3,400)</u>	<u>(3,400)</u>			
335 Churchyard - closed	Expenditure	0	600	600		600	0.0%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(600)</u>	<u>(600)</u>			
340 Broyle Lane / Broyle Close	Expenditure	115	1,865	1,750		1,750	6.2%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(115)</u>	<u>(1,865)</u>	<u>(1,750)</u>			
355 Pond	Expenditure	10	10	0		0	100.0%
	plus Transfer from EMR	0	0	0			

Continued over page

01/06/2026

Ringmer Parish Council

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Summary Income & Expenditure by Budget Heading 31/06/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	(10)	(10)	0			
360	Play Area Inspections Expenditure	390	3,185	2,795		2,795	12.2%
370	Waste Expenditure	441	4,500	4,059		4,059	9.8%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	(441)	(4,500)	(4,059)			
380	Open Spaces Expenditure	0	14,849	14,849		14,849	0.0%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	0	(14,849)	(14,849)			
390	Other Areas Expenditure	544	10,094	9,550		9,550	5.4%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	(544)	(10,094)	(9,550)			
	Grand Totals:- Income	314,948	171,599	(143,349)			183.5%
	Expenditure	36,299	171,599	135,300	0	135,300	21.2%
	Net Income over Expenditure	278,650	0	(278,650)			
	plus Transfer from EMR	18,461	0	(18,461)			
	less Transfer to EMR	230,918	0	(230,918)			
	Movement to/(from) Gen Reserve	66,193	0	(66,193)			

Ringmer Parish Council

Bank - Cash and Investment Reconciliation as at 1 June 2026

		<u>Account Description</u>	<u>Balance</u>	
<u>Bank Statement Balances</u>				
1	31/05/2026	Barclays Current	125,566.42	
2	31/05/2026	Barclays Premium	26,092.69	
4	31/05/2026	Cambridge and Counties 95 Day	530,917.76	
6	31/05/2026	Redwood Bank 95 Day CIL Funds	108,584.14	
7	31/05/2026	Redwood Bank 35 Day CIL Funds	119,030.15	
				910,191.16
<u>Other Cash & Bank Balances</u>				
		Public Sector Deposit Fund	99,015.22	
				99,015.22
				1,009,206.38
<u>Receipts not on Bank Statement</u>				
0	01/06/2026	All Receipts Cleared	0.00	
				0.00
Closing Balance				1,009,206.38
<u>All Cash & Bank Accounts</u>				
1		Barclay's Current	125,566.42	
2		Barclays Premium	26,092.69	
4		Cambridge and Counties	530,917.76	
6		Redwood Bank 95 Day CIL Funds	108,584.14	
7		Redwood Bank 35 Day CIL Funds	119,030.15	
		Other Cash & Bank Balances	99,015.22	
		Total Cash & Bank Balances		1,009,206.38

Chairman: _____

Date: 09.06.26

Date: 01/06/2026

Ringmer Parish Council

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Time: 11:15

Barclay's Current

List of Payments made between 01/05/2026 and 31/05/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
13/05/2026	Adobe Systems Ltd	24	19.97		Adobe May
14/05/2026	O2 Mobile Phones	BACS	15.00		Mobile May
15/05/2026	Post Office	26	2.91		Signed for post
19/05/2026	Kompan Ltd	27	2,144.42	Chair agreement	FPF replacement slide
19/05/2026	Ash Towner Ltd	28	160.56		IT support
19/05/2026	Lewes District Council	29	235.20		Bins
19/05/2026	Ricoh Uk Ltd	30	189.36		Photocopying charges
19/05/2026	Wildflower Ringmer	31	500.00	FC 05.05 Item 17.vi	Wildflower Ringmer Grant
19/05/2026	Military Grave Restorer	32	1,087.87	Chair agreement	War Memorial clean
19/05/2026	Lewes District Council	33	234.00		Inspections May
19/05/2026	Military Grave Restorer	32	-1,087.87		Contra
19/05/2026	Military Grave Restorer	32	543.94	Chair agreement	War Memorial clean
20/05/2026	Cambridge and Counties	Cil Funds	227,258.58		CIL Funds FC 9/6 ratified
22/05/2026	Castle Water	34	71.31		Allotment water
22/05/2026	Zen Internet Ltd	35	44.70		Broadband and Landline
27/05/2026	Nest Pension	36	278.53		Pension contributions - May
27/05/2026	Salaries	37	3,901.67		Salary - May
29/05/2026	Wilbar Associates	40	297.00		SID site visit
29/05/2026	HMRC Paye/NI	39	1,586.01		Tax/NI May
Total Payments			237,483.16		

Chairman: _____

Date: 09.06.26