

RINGMER PARISH COUNCIL

Minutes of the Full Council Meeting

Held on Tuesday 14th July 2026 at 19.00

In the Parish Rooms, Old School Close, Ringmer, East Sussex, BN8 5RA

Present:				
Cllr Joe Carhart (JC)	Cllr Nick Chaloner (NC)	Cllr Margaret Crompton (MC)	Cllr Andrew Day (AD)	
Cllr Dave Duke (DD)	Cllr Linda Grange (LG)	Cllr Jonathan Spencer (JS)	Cllr Alan West (AW)	Cllr John Whitlock (JW)
Other Attendees:				
District/County Cllr				
Other	Annie Hazzard (AH) – Clerk / RFO	Carol Hodgson (CH) - Admin		
Members of Public	0			

Agenda Items

1.	To receive and accept apologies for absence Apologies were received and accepted from Cllrs John Kay, Gordon Sims and Marcia Morgan.	
2.	Declarations of Interest: Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct. NC declared an interest in planning application item 12.4 as occasionally undertaking work for the selling agent (Strutt & Parker) of the property.	
3.	Dispensation requests None received.	
4.	Minutes of previous meeting To agree the Full Council minutes of the meeting held on 9 th June 2026. RESOLVED: To approve and sign the minutes of the meeting held on 9th June 2026.	
5.	Public questions or comments: Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded. There were no members of the public present.	
6.	If the Committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' Not required.	
7.	Reports (Up to 15 mins) – To receive and accept any reports submitted i. Clerk ii. MP iii. East Sussex County Councillor iv. Lewes District Councillor(s) v. PCSO Reports from The Clerk, MP James MacCleary, Cllr. Johnny Denis, Cllr. Emily O'Brien, Cllr. Lucy Agace and PCSO Alan Ash had been previously circulated and were noted.	
8.	Co-Option of Councillors To consider any expressions of interest in accordance with Parish Council's Standing Orders. No expressions of interest had been received.	
9.	Finance Matters	
9.1	To receive the latest Financial Reports. Received and noted.	
9.2	To approve and sign the latest bank reconciliation. RESOLVED: The latest bank reconciliation was approved and signed.	
9.3	To approve and sign the list of payments. RESOLVED: The list of payments was approved and signed.	
10.	Open Spaces and Related Matters	
10.1	Fingerpost Field The following items were considered after item 11 to allow for JS to arrive. i. To consider setting up a Fingerpost Field Working Group RESOLVED: To set-up a Fingerpost Field Working Group. RESOLVED: To appoint JS, MC, AD & AW as members of the group. ii. To agree the Terms of Reference for the Fingerpost Field Working Group. RESOLVED: The Terms of Reference for the Fingerpost Field Working Group were agreed.	

	RESOLVED: Parish Council decision: This planning application was decided prior to the meeting and was not discussed.	
12.3	LW/26/0274 - Land North Of Lewes Road, Ringmer Installation of 1no non-illuminated single stack sign (Response by 14/07/26 asked for extn) RESOLVED: Parish Council decision: No comment.	
12.4	LW/26/0281 - Neaves Cottage, Neaves Lane, Ringmer. BN8 5UA S73A Retrospective retention of rooflights, attic shower room with wc and eaves cupboards (Response by 16/07/26) RESOLVED: Parish Council decision: No objection.	
12.5	LW/26/0282 - Neaves Cottage, Neaves Lane, Ringmer. BN8 5UA S73A Retrospective retention of rooflights, attic shower room with wc and eaves cupboard (Response by 16/07/26) RESOLVED: Parish Council decision: No objection.	
12.6	LW/26/0277/CD - Street Record, Bishops Close, Ringmer Discharge of Condition 13 (Drainage Photographic Survey) for plots 61-65 of Planning Appeal Decision APP/P1425/W/22/3313204 (Refused Application LW/21/0694) (Response by 14/07/26 extn agreed) RESOLVED: Parish Council decision: No comment.	
12.7	LW/26/0289/CD - Land North Of Lewes Road, Ringmer Discharge of Conditions 11 (Ecological Design Strategy) and 12 (LEMP) in relation to approval of LW/25/0411 (Response by 06/07/26 extn agreed) RESOLVED: Parish Council decision: No comment.	
12.8	LW/26/0291 - Lion Cottage, Broyle Lane, Ringmer. BN8 5PH Variation of Condition 1 (Plans) of the application LW/25/0743 to increase the size the rear ground-floor extension and the right part of the gable (Response by 28/07/26) RESOLVED: Parish Council decision: No comment.	
12.9	LW/26/0309 - Laburnum House, Lewes Road, Ringmer. BN8 5QD Removal of existing rear conservatory and erection of single storey rear extension, replacement of existing garage door with window to match existing. (Response by 16/07/26) RESOLVED: Parish Council decision: It was noted the 'pink' site notice had been posted in the wrong location at Stephens Close. Parish Council asks that process is restarted with the correct positioning of the site notice.	
12.10	LW/26/0314/CD - Broyle Gate Farm, Lewes Road, Ringmer. Discharge of Conditions 21 (Contamination), 24 (Air Quality) and 28 (Flood lighting) of Planning Appeal Decision APP/P1425/W/22/3298993 (Refused Application LW/21/0937) (Response by 15/07/26) RESOLVED: Parish Council decision: No objection, provided the permitted operating hours for the floodlights are confirmed.	
13.	Reports, Correspondence, Questions and Future Agenda Items To consider any correspondence received after this agenda has been published for noting or action. - On Thursday 16th July 2026 at 7pm in St Mary's Church Room, there is a follow-up meeting on the Climate Crisis after the earlier People's Emergency Briefing. DD will attend and report back. - On 29th July 2026 at 11am in the Parish Offices, James MacCleary MP will be holding a resident Q&A session. AD has agreed to chair the questions. - A26 Stakeholder Meeting, LG was unable to attend but has circulated the slides she received.	AD LG
14.	Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting. None received.	
	Meeting closed at 8.19pm	

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting in Parish Rooms, Lucy Stone Room

Date 11th August 2026 at 19.00

Chairman		Date	11.08.26
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04/07/2026

Ringmer Parish Council

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Summary Income & Expenditure by Budget Heading 30/06/2026

Cost Centre Report

		Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
100	Council						
	Income	315,496	170,585	(144,911)			184.9%
	Expenditure	0	1,800	1,800		1,800	0.0%
	Net Income over Expenditure	<u>315,496</u>	<u>168,785</u>	<u>(146,711)</u>			
	plus Transfer from EMR	0	0	0			
	less Transfer to EMR	231,033	0	(231,033)			
	Movement to/(from) Gen Reserve	<u>(146,570)</u>	<u>168,785</u>	<u>84,322</u>			
110	Staffing						
	Expenditure	17,082	78,487	61,405		61,405	21.8%
120	Office & General						
	Income	48	0	(48)			0.0%
	Expenditure	13,893	40,965	27,072		27,072	33.9%
	Net Income over Expenditure	<u>(13,845)</u>	<u>(40,965)</u>	<u>(27,120)</u>			
	plus Transfer from EMR	10,184	0	(10,184)			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(3,661)</u>	<u>(40,965)</u>	<u>(37,304)</u>			
200	Allotments						
	Income	44	1,014	970			4.3%
	Expenditure	223	1,423	1,200		1,200	15.7%
	Movement to/(from) Gen Reserve	<u>(179)</u>					
210	Amenities						
	Expenditure	308	7,221	6,914		6,914	4.3%
	plus Transfer from EMR	248	0	(248)			
	Movement to/(from) Gen Reserve	<u>(60)</u>	<u>(7,221)</u>	<u>(7,161)</u>			
300	Village Green						
	Expenditure	0	2,250	2,250		2,250	0.0%
	plus Transfer from EMR	0	0	0			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(2,250)</u>	<u>(2,250)</u>			
310	Jubilee Rose Garden						
	Expenditure	273	350	77		77	78.0%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>(273)</u>	<u>(350)</u>	<u>(77)</u>			
320	Anchor Field						
	Expenditure	0	600	600		600	0.0%
330	Fingerpost Field						
	Expenditure	17,968	3,400	(14,568)		(14,568)	528.5%
	plus Transfer from EMR	17,759	0	(17,759)			
	Movement to/(from) Gen Reserve	<u>(210)</u>	<u>(3,400)</u>	<u>(3,190)</u>			
335	Churchyard - closed						
	Expenditure	0	600	600		600	0.0%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(600)</u>	<u>(600)</u>			
337	Almond Field						
	Expenditure	95	0	(95)		(95)	0.0%
	plus Transfer from EMR	95	0	(95)			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>			
340	Broyle Lane / Broyle Close						
	Expenditure	115	1,865	1,750		1,750	6.2%

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Summary Income & Expenditure by Budget Heading 30/06/2026

Cost Centre Report

		Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	(115)	(1,865)	(1,750)			
350	Play Equipment Renewal Expenditure	1,868	0	(1,868)		(1,868)	0.0%
	plus Transfer from EMR	468	0	(468)			
	Movement to/(from) Gen Reserve	(1,400)	0	1,400			
355	Pond Expenditure	10	10	0		0	100.0%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	(10)	(10)	0			
360	Play Area Inspections Expenditure	629	3,185	2,557		2,557	19.7%
370	Waste Expenditure	637	4,500	3,863		3,863	14.2%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	(637)	(4,500)	(3,863)			
380	Open Spaces Expenditure	0	14,849	14,849		14,849	0.0%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	0	(14,849)	(14,849)			
390	Other Areas Expenditure	544	10,094	9,550		9,550	5.4%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	(544)	(10,094)	(9,550)			
Grand Totals:- Income		315,588	171,599	(143,989)			183.9%
	Expenditure	53,644	171,599	117,955	0	117,955	31.3%
	Net Income over Expenditure	261,944	0	(261,944)			
	plus Transfer from EMR	28,753	0	(28,753)			
	less Transfer to EMR	231,033	0	(231,033)			
	Movement to/(from) Gen Reserve	59,664	0	(59,664)			

Ringmer Parish Council

Bank - Cash and Investment Reconciliation as at 30 June 2026

<u>Account Description</u>			<u>Balance</u>
<u>Bank Statement Balances</u>			
1	30/06/2026	Barclays Current	117,749.59
2	30/06/2026	Barclays Premium	16,276.52
4	30/06/2026	Cambridge and Counties 95 Day	530,917.76
6	30/06/2026	Redwood Bank 95 Day CIL Funds	108,584.14
7	30/06/2026	Redwood Bank 35 Day CIL Funds	119,030.15
			892,558.16
<u>Other Cash & Bank Balances</u>			
		Public Sector Deposit Fund	99,321.15
			99,321.15
			991,879.31
<u>Receipts not on Bank Statement</u>			
0	30/06/2026	All Receipts Cleared	0.00
			0.00
Closing Balance			991,879.31
<u>All Cash & Bank Accounts</u>			
1		Barclay's Current	117,749.59
2		Barclays Premium	16,276.52
4		Cambridge and Counties	530,917.76
6		Redwood Bank 95 Day CIL Funds	108,584.14
7		Redwood Bank 35 Day CIL Funds	119,030.15
Other Cash & Bank Balances			99,321.15
Total Cash & Bank Balances			991,879.31

Chairman: _____

Date: 14.07.26

Date: 06/07/2026

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Time: 10:45

Barclay's Current

List of Payments made between 01/06/2026 and 30/06/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/06/2026	LDALC	41	20.00		LDALC Subscription
04/06/2026	Ash Towner Ltd	42	160.56		IT support June
15/06/2026	Adobe Systems Ltd	BACS	19.97		Adobe June
15/06/2026	O2 Mobile Phones	44	15.00		Mobile June
16/06/2026	Ringmer Village Hall	45	9,684.00	FC 09.06.26 Item 9.5	CIL Grant - Public Toilet
16/06/2026	William's Gardening Services	46	26.50		Allotments
16/06/2026	Lewes District Council	47	235.20		Bins June
16/06/2026	Scantech Lithography	48	114.00		Almond Field Sign
16/06/2026	UK Power Networks	49	25.00		Allotment rental
16/06/2026	Scantech Lithography	50	54.00		FPF No Dogs Sign
16/06/2026	Lewes District Council	47	-235.20		Contra
16/06/2026	Lewes District Council	47	235.20		Bins June
17/06/2026	Geosphere Ltd - Parish Online	51	108.00		Parish Online annual fee
22/06/2026	Castle Water	52	99.19		Allotment water
22/06/2026	Zen Internet Ltd	53	44.70		Broadband and Landline
22/06/2026	Lewes District Council	54	45.00		Play Area Inspection
22/06/2026	William's Gardening Services	55	273.00		Jubilee Rose Gdn
22/06/2026	Lewes District Council	56	241.20		Annual Play Inspections
22/06/2026	Cosmo Construction (UK) Ltd	57	2,481.60	FC 13.01.26 10.1	Broyle Close Springer replacem
23/06/2026	Amazon	58	11.48		Pegs for FPF goal net
24/06/2026	Staples	59	96.78		Stationery
26/06/2026	Nest Pension	60	277.20		Pension Contributions June
29/06/2026	Salaries	61	2,355.72		Salary June
29/06/2026	HMRC	62	1,578.07		Tax/NI June
Total Payments			17,966.17		

Chairman: _____

Date: 14.07.26