RINGMER PARISH COUNCIL

To all Members of Personnel Committee, you are hereby summoned to the Personnel Committee Meeting to be held on Tuesday 7th October 2025 at 09.15 In the Parish Rooms, Lucy Stone Room

Meeting called by: Annie Hazzard – Clerk

Signature: Annie Hazzard **Meeting called: 2nd October 2025**

The Chairman may, at his discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.

Agenda Items		
1.	**To appoint a chairman for the ensuing year**	
2.	**To receive and accept apologies for absence**	
3.	**Declarations of Interest:** Disclosure by Councillors of their personal interests in regard to matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct.	
4.	**Dispensation requests**	
5.	**Minutes of previous meetings:** To agree the Personnel Committee minutes of the meeting held on 12th November 2024.	
6.	**Public questions or comments:** Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded.	
7.	**To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'**	
8.	**To note Employees' Annual Pay Rises in line with NALC Guidelines. See Clerk's report**	
9.	**Staffing Matters - Confidential - *Exclusion of the press and members of the public***	
10.	**Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.**	
11.	**Meeting dates:** To agree the next meeting date.	

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Date of Next Council Meeting

To be agreed

In the Parish Rooms, Lucy Stone Room