RINGMER PARISH COUNCIL

Minutes of the Personnel Committee Meeting held on
Tuesday 7th October 2025 at 09.15
In the Parish Rooms, Lucy Stone Room, Old School Close, Ringmer BN8 5RA

Present:		
Cllr Marcia Morgan (MM)	Cllr Gordon Sims (GS)	Cllr John Whitlock (JW)
Other Attendees:		
Other	Annie Hazzard (AH) – Clerk / RFO	
Members of Public	0	

	Agenda Items	
1.	**To appoint a chairman for the ensuing year.** **RESOLVED:** to appoint Cllr Marcia Morgan as Chairman following a unanimous vote in her favour. **ACTION:** Office to update website information.	OFF
2.	**To receive and accept apologies for absence** None received.	
3.	**Declarations of Interest:** Disclosure by Councillors of their personal interests regarding matters on the agenda, and whether the councillor regards their interest as prejudicial under the terms of the Code of Conduct. None received.	
4.	**Dispensation requests** None received.	
5.	**Minutes of previous meetings:** To agree the Personnel Committee minutes of the meeting held on 12th November 2024. **RESOLVED**: To accept these minutes.	
6.	**Public questions or comments:** Up to 15 minutes (3 minutes per person) will be available for the public to make representations or questions. Please note that under Data protection regulations we ask members of the public to only state their name if they agree to their name being recorded. No members of the public were present.	
7.	**To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'**	
8.	**To note Employees' Annual Pay Rises in line with NALC Guidelines. See Clerk's report** Noted.	
9.	**Staffing Matters - Confidential - *Exclusion of the press and members of the public*** It was noted that the Clerk's appraisal had taken place. There were no matters arising.	
10.	**Urgent items at the Chairman's discretion requiring decisions which cannot be held over until the next meeting.** None received.	
11.	**Meeting dates:** Next meeting agreed for Tuesday 8th September 2026 at 9.15am	

THE PUBLIC AND PRESS HAVE A RIGHT AND ARE WELCOME TO ATTEND

Next meeting: Tuesday 8th September 2026 at 9.15am
In the Parish Rooms, Lucy Stone Room